



# INCLUSIVE SCHOOL EDUCATION ACTION PLAN

School: Mountain View ES

ACTION STEPS: (based off survey quality indicators)	Person(s) Responsible	Resources Needed	Time Frame	Evidence of Mastery
1. Administration will work with the Office of Special Education to provide inclusive staff development to teachers as needed.	Admin Team	Meeting time and space	By June 2019	Professional Development.
2. Build time within master schedule that allows for grade or subject areas to meet and collaborate with general education, special education and support staff.	Admin Team	Meeting date, time and space	On going	Master schedule, CLT time
3. Staff members will have a scheduled meeting time with case managers where they will sign for access of documents and discuss each student's services, needs, or supports that they have about the student's individual plans.	General Education and Special Edu. Teachers	IEPs, computer, meeting space	Beginning of school year then ongoing	Access signature, IEPs being followed
4. Staff members are required to incorporate time within lessons where students are collaboratively working with peers. (peer supports)	General Education and Special Edu. Teachers	Collaborative time within lessons, work space	On going	Lesson plans that illustrate students have completed tasks with peer supports.
5. Biweekly SPED meeting	Special Education Teachers	Collaborative time and work space	On going	Meeting notes.