



INCLUSIVE SCHOOL EDUCATION ACTION PLAN

School: MTE

ACTION STEPS: (based off survey quality indicators)	Person(s) Responsible	Resources Needed	Time Frame	Evidence of Mastery
Build a strong Professional Learning Community that provides the essential support that teachers need for effective collaboration. Design the master schedule so that teams have weekly Collaborative Learning Team (CLT) meetings where classroom and special education teachers can discuss instruction, analyze data, use data to guide instruction, and collaborate to answer the four guiding questions for ALL students: 1. What do we expect students to learn? 2. How will we know they learned it? 3. How will we respond when they don't learn it? 4. How will we respond when they already know it? (DuFours)	Admin Team, Team Leads	Master schedule, Administration schedule, and case manager schedule that protects CLT time; data disaggregation documents; staff development materials	Throughout the year: CLT meetings every Wednesdays	CLT meeting agendas
Develop Collaborative Student Assistance Teams (CSATs). These teams will consist of collaborative teams of teachers who discuss, share ideas/resources, and collectively provide solutions in helping students who present a dilemma (behavioral or academic) in our classrooms.	Admin Team; Grade Level Teams	Master schedule that provides and protects monthly CSAT time	Throughout the school year at Team meetings.	CSAT agendas, Child Study referrals
Provide Professional Development on inclusive practices to continually build teachers, understanding and improve implementation of inclusive practices in the classroom.	Admin Team; SpEd Team	Professional Learning resources and special education documents; Agendas and materials for specific sessions	Staff Development Days in Fall and Spring;	CLT and staff meeting agendas