



INCLUSIVE EDUCATION: SCHOOL ACTION PLAN

SCHOOL: Potowmack Elementary

ACTION STEPS: (based off survey quality indicators)	Person(s) Responsible	Resources Needed	Time Frame	Evidence of Mastery
1. Master schedule includes common planning time for collaborative learning teams to meet, plan, and discuss student data.	- Admin team	- Master schedule Common planning time - Designated meeting area	Accomplished and maintaining	- Master schedule - CLT meeting agenda
2. Pursue STETSON, FOLI, specialized reading instruction training for cross-cat special education or general education staff to develop knowledge and implementation of inclusive practices	- Admin team - Cross-cat teachers	- Appropriate PD in MLP - Master schedule - Planning time	Begin as PD opportunities become available	- PD reflections - Lesson plans that include differentiation, accommodation or modification of instruction, specially designed for SWD
3. Staff members take on role as interventionists	- Staff	- IEPs - Lesson plans	Daily practice (accomplished and maintaining)	- Lesson plans - Power Up data - Student data from CLTs
4. Faculty meet weekly, in CLTs or PLCs, to discuss student data (for general education, special education and ELL students) and develop action items to address concerns. Resource staff (special education, ELL, TRT, and reading specialists) are involved in meetings along with the school administrative team.	- Admin team to designate common planning time within master schedule	- Student data (Power Up, DRA/PALS, SGA, iReady, benchmark assessments, SAT, Child Study/ IEP/ Eligibility results)	Weekly (accomplished and maintaining)	- CLT/PLC meeting agenda - Inclusive Practices Survey

<p>5. Professional development is provided to faculty by the resource staff (special education, ELL, and reading specialists), on an ongoing basis. PD addresses ways to support students through differentiated instruction, data collection for IEPs, data collection for FBAs, implementation of IEPs and BIPs, and SAT → Child Study process.</p>	<ul style="list-style-type: none"> - Special education case managers - ELL staff - Reading specialists - Diagnostic staff - Admin team 	<ul style="list-style-type: none"> - IEPs - FBAs - BIPs - WIDA/ACCESS reports - CS tracker 	<p>Begin in August and maintain throughout school year</p>	<ul style="list-style-type: none"> - August PD agenda - SAT documentation/data - IEP/FBA/BIP implementation data
<p>6. Within PLCs or staff development meeting dates, resource staff (special education, ELL, reading specialists, TRT) showcase best practices in learning, teaching, differentiated instruction, and intervention/progress monitoring.</p>	<ul style="list-style-type: none"> - Admin team to schedule and monitor - Faculty to implement 	<ul style="list-style-type: none"> - Master schedule - Staff development calendar dates 	<p>Begin in August and maintain throughout school year</p>	<ul style="list-style-type: none"> - Staff development agenda - PLC agenda - Bulletin boards