

Academies of Loudoun, AET and AOS Applicants
Application Process for Private School and Home-School Students
For Fall 2021 Entry

Important: Please review the admission criteria for each of the programs before beginning the AET and/or AOS application process. Admission criteria and the application timeline for Academies of Loudoun programs can be found at [Academies of Loudoun](#).

Before starting the application process, please read and carefully follow the instructions below:

1. Private and home-school students who are residents of Loudoun County must pre-register at [Online Registration Account Access](#)
2. Parents who do not have a current **ParentVUE** account will need to create one. Information about the **ParentVUE** account can be found at [ParentVue Account Set-up](#)
3. During the pre-registration process, please pay attention to the **Special Consideration** section. Parents will be asked if they are “*parents of a non-LCPS student preparing to apply to the Academies of Loudoun.*” **Check this box** to complete the pre-registration process. Please make sure that you select the 2020-2021 school year and your child’s current grade level. Do not begin the registration process with the high school zoned for your home/primary address.
4. **IMPORTANT:** When the pre-registration process is complete, notify the Admissions Office at AcademiesAdmissions@lcps.org so an LCPS Student ID can be assigned to the student applicant. You will receive an email with the LCPS Student ID and additional instructions about the application process.
5. Once you have an LCPS Student ID, go to the Academies of Loudoun Admissions Portal to complete the online application at the [Academies of Loudoun Admissions Portal](#)
6. Students who have previously attended a Loudoun County Public School should **NOT** request a new LCPS Student ID. They should request that the previous LCPS Student ID be reactivated by sending an email request to AcademiesAdmissions@lcps.org
7. **Application Documentation Packet** – Private and home-school students must also submit the following items, in one packet, to:

Office of Admissions

42075 Loudoun Academy Drive

Leesburg, VA 20175

Deadline: 12:00 p.m. (noon) on October 23, 2020

- Official Student Transcript from school registrar in a sealed envelope.
- End-of-Year 2019-2020 Report Card from school registrar in sealed envelope.
- No other documents or information will be accepted.
- Additionally, finalists will be required to submit an official 2020-2021 Semester-1 report card.

8. Questions about the Academies of Loudoun application process should be sent to AcademiesAdmissions@lcps.org

Updated 7/23/20