August 2, 2021

Dear LCPS Parents of Students Receiving Special Education Services:

The LCPS Special Education Advisory Committee (SEAC) is mandated by the Regulations Governing Special Education Programs for Children with Disabilities in Virginia which reflect the state and federal requirements for the provision of special education and related services to children with disabilities in the Commonwealth. The functions of SEAC, as specified by Section 8VAC20-81-230 D.2 of these regulations are to:

- Advise the local school division of needs in the education of special education (SPED) students;
- Participate in the development of priorities and strategies for meeting the needs;
- Submit periodic reports and recommendations regarding the education of SPED students to the school board;
- Assist LCPS in interpreting plans to the community for meeting the special needs of students with disabilities for educational services;
- Review the policies and procedures for the provision of special education and related services prior to submission to the school board; and
- Participate in the review of the LCPS’s annual plan.

SEAC invites parents of students receiving special education services to serve as your school’s PTA/PTO Representative to SEAC. The SEAC Representative is expected to attend monthly SEAC business meetings and distribute important information gleaned from the meetings to SPED families and staff at your school. SEAC supplies meeting talking points to make it as easy as possible for the PTA/PTO Representative to share this important information with their school community.

SEAC meetings are held the first Wednesday of each month with the exception of September. Presentations will begin at 6:00 p.m. and are intended to provide a forum to identify, discuss and share information pertaining to areas of need and progress for the special education community. SEAC Business meetings will follow the presentation and begin at 7:15 p.m., at this time all meetings will be virtual and live streamed. With the beginning of school, the September meeting will be held on September 8th.

SEAC Business meeting provide a public comment forum where important issue to the Special Education community are raised by parents, teachers, administrators, PTA/PTO Representatives and others. Issues raised will be discussed by SEAC to determine whether each issue is systemic and will be referred to the appropriate subcommittee for review. If you are interested in serving as your school’s SEAC representative, please speak with your PTA/PTO President to volunteer to serve in this capacity and forward your contact information to SEACViceChairMembership@lcps.org as soon as possible.

For more information about SEAC and/or the PTA/PTO Representative role, please visit the SEAC Website at: www.lcps.org/seac. You may also follow us on Facebook for updates and information.

Best wishes for a successful school year,

Sharon Tropf, LCPS Chair of SEAC (seacchair@lcps.org)
Dr. Patricia Nelson, LCPS Director of Special Education (patricia.d.nelson@lcps.org)