

Forest Grove Elementary School Parent Involvement Policy

Forest Grove School jointly developed this parental involvement policy in consultation with school personnel, community members, and parents and adopted it at our annual meeting. A list of committee members responsible for the writing of this policy can be found in Appendix A. This policy was distributed to parents and to the extent practicable, provided in a language the parents can understand. This policy was made available to the local community by the student handbook and school website. If the Title I plan (application) is not satisfactory to the parents of participating children, the [local educational agency] will submit any parent comments with the application when the plan is submitted to the state. This parent involvement plan will be updated annually to meet the changing needs of parents and the school.

Part 1. POLICY INVOLVEMENT

Forest Grove Elementary School will:

- (1) Convene an annual meeting in **April** to which all parents shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and to explain the requirements of Title I, and the right of the parents to be involved;
- (2) Offer a flexible number of meetings. A schedule of this year's meetings can be found in Appendix B;
- (3) Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan (if applicable).
- (4) Provide parents of participating children:
 - (A) timely information about Title I programs;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; and
- (5) If the schoolwide program is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Part 2. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

SCHOOL-PARENT COMPACT

The Forest Grove Elementary School Staff, and the parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the school staff, and students will share the responsibility for improved student academic achievement. Also, the means by which the school and parents will build and develop a partnership that will help children achieve the state's high standards.

This school-parent compact is in effect during school year 2015-16.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

Forest Grove Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the state's student academic achievement standards as follows:
 - Positive learning supports based on Forest Grove's Equity Framework*
 - Instruction based on SOLs and best practices*
 - Variety of job imbedded staff development opportunities*
 - Informative and formal assessment used to determine student strengths and needs*
 - School Improvement Plan*
2. Hold parent-teacher meeting/conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:
 - End of first grading period.*
3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
 - Quarterly report cards and contact as needed/requested*

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:
 - Teachers are available before, during and after school to meet with parents as needed or requested. Communication can include phone, e-mail, written notes, face to face meeting.
5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
 - *Invitations extended by staff*
 - *Parent request*
 - *Field Trips, special events, classroom support and other school support*
 - *American Education Week*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.*
- Making sure that homework is completed.*
- Monitoring amount of television their children watch.*
- Actively participating at my child's school.*
- Participating, as appropriate, in decisions relating to my children's education.*
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A, parent representative on the school's school improvement team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the state's Committee of Practitioners, the school support team, or other school advisory or policy groups.*

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Read at home nightly.*
- Use T.V. and video games wisely.*
- Take care of books and return them to school.*
- Be kind and show respect to the people around me.*
- Ask for help when I need it*
- Complete homework*

Part 3. BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, Forest Grove Elementary School and Loudoun County Public Schools assisted under this part:

- (1) **shall** provide assistance to parents of children served by Forest Grove Elementary School and Loudoun County Public Schools, as appropriate, in understanding such topics as the state's academic content standards and State student academic achievement standards, state and local academic assessments; also monitor a child's progress and work with educators to improve the achievement of their children;
 - Back to School Night*
 - School Website*
 - PTA Meetings*
 - Parents As Educational Partners (PEP)*
 - *Parent Information Meetings (SOL Night)*
 - Individual Conferences*

- (2) **shall** provide materials and training to help parents work with their children to improve individual achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 - Parents as Educational Partners (PEP)*
 - Parent Training Workshops (Literacy and Math Night)*
 - Technical Support ("iReady, BrainPop, Tumblebooks, Mackin Via e-books, etc.")*

- (3) **shall** educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents; and how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
 - School Improvement Plan*
 - Staff development on parent involvement*

- (4) **shall**, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs; conduct other activities such as parent resource centers that encourage and support parents in more fully participating in the education of their children;
 - School wide Literacy Events*
 - Parents as Educational Partners (PEP)*
 - Book Distribution*

- (5) **shall** ensure that information related to school and parent programs, meetings, and other activities is sent to parents in a format that is practicable and in a language that parents can understand;
- translate a variety of communications*
 - interpreters available as needed*
 - parent liaison support*
- (6) **shall** provide such other reasonable support for parental involvement activities under this section as parents may request.
- Respond in a timely manner*
 - Meet with parents and make an attempt to honor any reasonable requests.*
 - Suggest community resources that may be available.*
 - Parent Liaison support.*

Part 4. ACCESSIBILITY

Forest Grove Elementary School to the extent practicable, **shall provide** full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.