

SUPPORT SERVICES CONTRACT (Time and Materials)

THIS SECOND CONTRACT EXTENSION is made and entered into as of this 10th day of August, 2021, by and between the **HILLSBORO CHARTER ACADEMY (HCA)**, a non-stock, not-for-profit corporation in the Commonwealth of Virginia, having an address of 37110 Charles Town Pike, Purcellville, Virginia 20132 (hereinafter referred to as "HCA"), and the **LOUDOUN COUNTY SCHOOL BOARD**, a school board and political subdivision of the Commonwealth of Virginia, having its address of 21000 Education Court, Ashburn, Virginia 20148 (hereinafter referred to as "School Board").

WITNESSETH:

WHEREAS, the School Board and the HCA have entered into a Lease dated March 26, 2019, as extended, for the purpose of leasing the former Hillsboro Elementary School property at 37110 Charles Town Pike, Purcellville, Virginia 20132 to house the Hillsboro Charter Academy school; and

WHEREAS, HCA is in need of certain support services and desires to secure those services from the School Board at the HCA location of 37110 Charles Town Pike, Purcellville, Virginia 20132; and

WHEREAS, the parties desire to enter into this contract; and

NOW, THEREFORE, the parties mutually agree as follows:

1. **Recitals**: The above recitals are incorporated herein as if fully re-written.
2. **Term**: The term of this time and materials contract shall be from July 1, 2021, to June 30, 2022, unless sooner terminated.
3. **Termination**. This contract shall terminate upon expiration, default, or by mutual agreement of the parties.
4. **Labor Rates**. The 2021-2022 Labor Rates will be determined by LCPS and will be effective and replace the current Labor Rates in Exhibit 1 attached hereto when written notice is provided to HCA of the new rates by LCPS.
5. **Exhibit 1**. Exhibit 1 is incorporated herein as if fully rewritten and it contains the Service Menu and current rates until further notice as specified above.

Signatures on Next Page

IN WITNESS WHEREOF, the parties hereto have executed this contract as the date first set forth above.

SO AGREED:

Approved as to form:

ACCEPTED AND AGREED BY AND FOR THE
LOUDOUN COUNTY SCHOOL BOARD

John Cafferky_School Board Attorney

By: Brenda Sheridan
Name: Brenda Sheridan
Title: Chair
Date: August 10, 2021

SO AGREED:

ACCEPTED AND AGREED BY AND FOR THE
HILLSBORO CHARTER ACADEMY

By: [Signature] (SEAL)
Name:
Title: President
Date: 8/6/21

Rates of Services Offered by LCPS Support Services

LCPS Rates

(Billed at time of services unless otherwise noted. Rates are subject to change upon notice.)

Service Menu	Description of Service	
Building Maintenance	Work requested on an as need basis as well as preventative maintenance.	LABOR RATE – Currently \$49.04/hr (including one-way travel and invoiced at .25 hour increments) PARTS and MATERIALS - parts and materials at LCPS' actual cost to be invoiced to HCA.
Well-water System (non-optional per lease)	Existing water plant must be maintained by the landowner (School Board) at HCA's expense. This service includes plant maintenance, collecting water samples and shipping samples for laboratory analysis.	LABOR RATE – Currently \$38.50/hr. (including one-way travel and invoiced at .25 hour increments) PARTS and MATERIALS - parts and materials at LCPS' actual cost to be invoiced to HCA. HCA to pay shipping of samples.
Specific Services	Boiler Cleaning/Combustion Testing Water Treatment Kitchen Hood Cleaning Fire Extinguisher Inspections Fire Alarm Inspections Turf Maintenance - Fall Fertilization Integrated Pest Management Septic, wastewater & grease trap pumping Generator Maintenance	HCA will reimburse LCPS for actual vendor costs to LCPS.
Trash	Approximately 50 Refuse pick-ups per year.	Annual cost of \$898.00 paid quarterly in the amount of \$224.50.
Recycling	Approximately 50 Recycling pick-ups per year.	Annual cost of \$898.00 paid quarterly in the amount of \$224.50.
Safety and Security	Life safety systems - fire alarm systems - including but not limited to fire alarm equipment, fire alarm hook up, fire alarm inspections, fire alarm maintenance and service. Security systems - including but not limited to camera equipment, DVR's, AiPhone, card readers, security systems maintenance and service. Communication systems - maintenance and service including Alert Radio. Flashing School Signs - Programing of the flashing school signs is done with proprietary software that can be programmed by Safety and Security - Labor Rate for time spent programming will be applicable. Patrol Visits - After hours patrol visits check doors and property as well as answer false alarms while the building is closed. Service provided at the Hourly Labor Rate and invoiced in .5/hr. increments for afterhours patrol visit which includes travel.	LABOR RATE - Service provided at the Hourly Rate of \$ \$30.00 and invoiced in .25/hr. increments (including one- way travel) PARTS and MATERIALS - parts and materials will be invoiced at LCPS cost.