



DAILY DISMISSAL PLAN

Student's Name _____

Teacher's Name _____

Parent Signature _____ Date: _____

Please complete the following **Daily Dismissal Plan AND Early Closing Dismissal Plan** (on back of this form) for your child. Completed form should be returned to your child's teacher at Open House, Back to School Night **OR** sent in with your child on the first day of school. **Any changes to this dismissal plan should be sent in writing to your child's teacher and this form must be updated by you.** Please keep changes to a minimum. **Students will not be able to use the phone to arrange play dates.**

First Day of School my child will go home:

Bus # _____ Kiss & Go _____ Day Care Name _____ CASA _____

Please fill this section in for how your child will go home all year

Day of Week	Bus #, Day Care Name, Kiss & Go, CASA (Please be specific)	If <i>changing</i> Dismissal: Please indicate the starting date this will take effect. DATE: _____
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

- If riding a bus, please specify bus number
- If day care, please specify name of day care center
- If Kiss & Go, please specify who will pick up your child





EARLY CLOSING DISMISSAL PLAN



School personnel cannot personally call parents when school is cancelled because of inclement weather or for some other form of emergency. Phone lines must be kept open so that instructions from our central office may be received. Please be sure your child knows where to go if he/she is dismissed early from school.

I understand that my child may be dismissed early from school because of inclement weather (snow, flooding, etc.) and/or failure of water or electrical power.

CASA AFTER SCHOOL POLICY STATES:
CASA AFTER SCHOOL IS CLOSED IF THERE IS AN EARLY DISMISSAL
(WEATHER OR OTHER RELATED) OR WHEN SCHOOL IS CLOSED.

When my child is dismissed early from school, he/she is to:

_____ ride bus # _____ home

_____ ride bus # _____ home and then go to the home of

_____ ride the day care van to

_____ will be picked up at the "Kiss & Go" area by

PLEASE TURN OVER AND COMPLETE DAILY DISMISSAL PLAN