



## Advanced Algebra/Pre-Calculus 2016-2017



**E-mail:** Jessica.Heitfield@lcps.org

**RHS Phone:** 703-554-8900

### **Supplies**

- Pencils (all work is to be done in pencil)
- 3-ring binder (or another organizational tool)
- Notebook paper
- Calculator (optional – a class set of TI-84's is available for use, but they cannot leave the room)
- Classroom supplies: Please bring in kleenex =)

### **Remind:**

- [www.remind.com](http://www.remind.com) – Allows parents and students to sign up for text alerts from the teacher while maintaining confidentiality.
- How to sign up: text **@RiverPC** to 81010

### **Assignments: Summative**

- Homework will be assigned daily (late homework is accepted for half credit by the next class period)
- Homework is checked at the beginning of class and is graded on completion (4 points)
- Homework will be randomly collected (2 points completion, 2 points that you graded it in pen)
- Attempt EVERY problem. Credit is given for your work shown and **NOT** for the final answer.
- All work must be completed in pencil. Any work in pen will be returned.
- Complete work neatly and in an organized fashion. Work that cannot be read, cannot be graded.
- For assignments other than homework: Any late work will receive a late penalty.

### **Quizzes & Tests: Summative**

- If you miss a quiz or a test, you have the number of class periods you missed to make it up. If you miss a review day, you must still take the assessment on the day of the quiz or test. Making up assessments in a timely manner ensures that the material stays fresh in your mind. If you do not make up quizzes in test by the time required, you will risk missing the opportunity to retake it.

### **Retakes**

In order to have the opportunity to complete a retake on a unit test, students must:

- Complete test corrections to the satisfaction of the teacher.
- Complete any and all additional remediation materials, as assigned.
- Complete a minimum of 90% of homework assignments for that unit to the satisfaction of the teacher.

The student must complete the test retake within two weeks of the date on which the test is returned to the class. Note that the retake may be of a different format than the original test. The highest grade earned on will be recorded as the final grade for the test, up to a maximum of 93%. Quizzes cannot be corrected for credit, nor can they be retaken. Students will be given the opportunity to relearn material covered on quizzes prior to the unit test that covers similar material.

### **Absences**

- If you know that you will miss class, see me or email me ahead of time.
- If you miss class unexpectedly, it is YOUR responsibility to make up the work outside of class. Check the website and either see me or email me as soon as possible to get the notes, information, and assignments you missed. You can also check with a classmate.
- If you cannot find a document on the website, email me to let me know (you are already online) =)
- Check the "Returned Work" bin for any work that was returned while you were out.

## **Classroom Routines**

- When entering class, pick up the homework answer key and any handouts.
- If there are binders available, pick up a binder for your group.
- Sit in your seat and begin checking your homework.
- At the end of class, complete the exit card and stay in your seat.
- You may have water in the classroom. Eat your breakfast and lunch in the cafeteria.
- Groom before you arrive.
- Our classroom is here for us to enjoy! Be respectful of the people and property within it. Return your calculator and any supplies at the end of class.

## **Ram Jam Routines: It's not free time =)**

- When entering class, pick up the Curriculum-Based Measurement answer key.
- Sit in your assigned seat and find your folder.
- Fill out your CBM record, correct your work, ask questions to prepare for the next CBM.
- Your highest grade on the CBM is the one that counts for the quarter.
- You may retake CBM's outside of class as many times as you like (only one time per day).
- Fill out and submit a missing work slip, if necessary.

## **Tardies and Passes**

- Arrive to class on time and come prepared to work.
- If only your backpack is in the classroom, that doesn't count =)
- If you have a pass, hand it to me. If you are tardy, record it on your form on the clipboard.
- School policy: The first tardy is a warning. The second tardy will require an AM detention.
- Use the clipboard to sign out for the bathroom and then take the bathroom pass.
- Signing out will be allowed after the first 20 minutes and last 20 minutes of each block.

## **Electronic Devices**

When phones, tablets, smart watches, or other electronic devices are used inappropriately, they will be confiscated. To avoid this, I recommend putting your device on airplane mode! It must be kept in my phone holder or zipped up in your backpack. For the first offense, it will be confiscated and submitted to the main office, where a record is kept. There are no warnings. For any repeat offenders, a parent or guardian must come pick it up. If your phone is confiscated, please do not argue, as that will not help improve the situation.

## **Grading**

- Each quarter grade will be calculated as follows: 90% summative and 10% formative.
- Tests are 100 points, quizzes 20-60 points, homework 4 points, class work 1-30 points

<b>Summative</b>	<b>Formative</b>
Test Quizzes Problem Sets 0-100s Projects Reassessments	Warm-ups Exit Tickets Homework Class Work Curriculum-Based Measurements

## **Receiving Help:**

- When you have questions or do not understand, please seek help =)
- Extra help is available at my office hours in room 1208 before school each morning from 8:15 – 8:50
- Extra help is also available by appointment.

# Course Expectations Contract

Name: \_\_\_\_\_

Due Tuesday September 6

Block: 1 3 5 7 8

## RAMS Expectations

- **Respect**
  - Others and yourself by being honest
  - Others and yourself by using technology when permitted
- **Advocate**
  - For yourself by seeking help
  - For yourself by being prepared
- **Motivate**
  - Yourself to work collaboratively with others
  - Yourself to be an active and enthusiastic learner
- **Serve**
  - By allowing and helping your peers to learn
  - By asking more questions

### For the Student

I, \_\_\_\_\_ (print student name),

have read and understand all of the course policies and expectations.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For the Parent(s)/Guardian(s)

I, \_\_\_\_\_ (print student name),

have read and understand all of the course policies and expectations.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_