

Woodgrove High School

Purcellville, Virginia



Prepared for

Southern Association of Colleges and Schools Council on Accreditation and School Improvement
Spring 2013

Standard 3
Indicator 3.9



Loudoun County Public Schools
Administration Building 21000 Education Court
Ashburn, VA 20148

Standard 3: Teaching and Assessing for Learning

The school's curriculum, instructional design, and assessment practices guide and ensure teacher effectiveness and student learning.

Indicator 3.9

The school has a formal structure whereby each student is well known by at least one adult advocate in the school who supports that student's educational experience.



Description:

Woodgrove and the Woodgrove cluster are supported by the services of a Parent Liaison. The position of Parent Liaison is that of an advocate for children and families within the cluster that are experiencing difficulties.

Pam Hayba is now the Coordinator for the Woodgrove Cluster Parent Liaisons. Ms. Hayba can be reached through her home school, Lovettsville Elementary.

Pam Hayba (703) 771-6700

Being a parent is a challenging, demanding, sometimes frustrating, and yet wonderfully rewarding job. As the mother of five, I know how hard and even lonely it can sometimes be to do the best we can for our children. Here at Lovettsville School, we have caring and devoted staff and know that our involvement as parents is welcomed, appreciated, and valued. But sometimes school expectations and procedures can seem confusing or daunting, or the problems we face at home can seem overwhelming.

As Parent Liaison, I am ready to assist you. I will listen to your concerns and work with you to make sure your question, situation, or point of view is addressed and understood. I can facilitate school conferences and work with you to explore strategies to assist you in helping your child. I can guide and support you in accessing community resources, or accompany you to appointments, or provide transportation as needed. If you are new to the area, I can answer questions and aid you during this time of transition. Lovettsville School and the PTO have a host of activities to involve you, and I can help you find what fits your interest and schedule.



At Lovettsville School, every child matters and every parent matters, too. As the Parent Liaison, I am dedicated to empowering you to become involved, stay informed and play an active role in your child's education and school experience. Please call me if you think I might be of help. I serve all twelve schools of the Loudoun Valley High School Cluster so I have limited hours at Lovettsville, but please leave me a message if you are unable to reach me. Please know that your discussions with the Parent Liaison will be confidential.

Pam Hayba



Description:

Student advocate teachers and assistants are assigned to students in classrooms in various situations.

WOODGROVE HS SPECIAL EDUCATION SCHEDULE 2012-2013

PERIOD	1	2	3	4	5	6	7	8
Barcenas MGA						FLEX		
Bishop 9N	US Hist SC (210)	US Govt T (200) Rager	US Govt SC (403)	Planning	US Govt T (409) Dunn		Lunch Duty 12:24-12:43	US Hist T (609) Rager
Castelli	Basic Skills (313)	Basic Skills (313)	Basic Skills (313)	Planning	E. Science (510) McMillen		Basic Skills (607)	Eng 9 SC Wilburn (606)
Fraley	Funct T (L501) Rogers	Funct SC (L210)	Lunch Duty 12:05-12:24	Funct SC (L514)	Planning		Funct T (L501) Rogers	Alg II T (L409) Dawson
Hines	Career Path				Career Path			
Kabemagal MGA								
Leister	Eng 12 SC (506)	Lunch Duty 12:24-12:43	WH I T (208) Rovang	Eng 10 T (309) Cucinell	WH II T (305) Miner		Eng 10 T (305) Cona	Planning
Pohill	Eng 10 SC (213)	Hall Duty 1 st Half	Conc Phys T (510) McMillen	Eng 11 T (607) Jordan	Basic Skills (213)		Planning	Eng 11 T (607) Jordan
Pyle, S.	Basic Skills (303)	Env Ex T (303) Fortney	Basic Skills (506)	Planning	Env Exp T (303) Fortney		Hall Duty 2 nd Half	Basic Skills (303)
Rainsberger	US Hist T (204) Bennett		WHI (L206)	WH II T (305) Miner	WHI T (208) Rovang		Planning	WHI T (301) Bullion
Rocheck	Eng 12 T (613) Elbaum	Lunch Duty 12:24-12:43	Basic Skills (213)	Eng 11 SC (213)	Planning		Eng 12 T (613) Elbaum	Eng 11 SC 213
Simpson	Alg I SC DBL (501)	P. Living SC(501)	Planning	Alg I SC (501)	Alg Appl DBL (501)		Lunch Duty 12:05-12:24	Alg I SC (501)
Stevens	Basic Skills (514)	E. Science T (514) Lemp	Lunch Duty 12:24-12:43	Alg I T (L403) Walsh	Planning		Alg I T (L405) Esfandiari	E. Science T (514) Lemp
Street	Basic Skills (315)	Basic Skills (204)		PM Dismissal Duty	Eng 11 (309)		Eng 10 A (407)	PM Dismissal Duty
Darden 107	Planning	Geom T (L401) Mowers	Geom SC (L409)	Alg II T (L409) Dawson	Alg II SC (L409)		Lunch Duty 12:05-12:24	Geom T (L401) Mowers
Walls		Lunch Duty 12:24-12:43	Biology T (504) Miller		Biology T (504) Miller			DEPT. CHAIR
Wilburn 9C	Hall Duty 2 nd Half	Rding 9/10 SC (213)	Rding 11/12 Sc (501)	Basic Skills (604)	Planning		Rding 9/10 Sc(211)	Eng 9 SC (606)
Wright	Eng 9 T (600) Stona	Lunch Duty RM 315			Eng 9T (600) Stona		Lunch Duty RM 315	



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Woodgrove Special Education Teaching Assistant Schedule 2012-2013

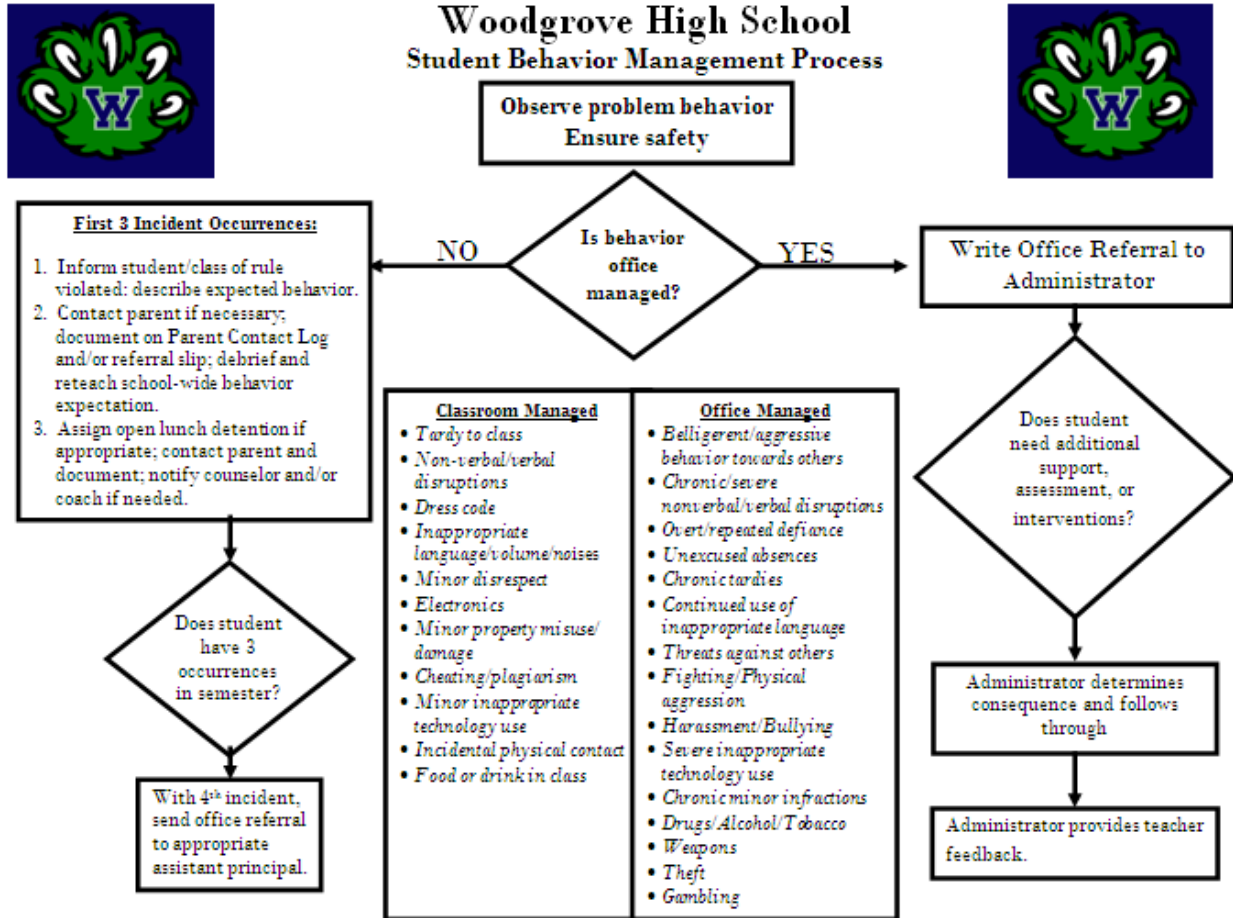
	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	HR
Baksel	Algebra 1 SC Simpson 501	Func Algebra SC L210 Fraley	World History 2 SC L206 Rainsberger	Func Algebra SC L514 Fraley	English 9 TT 600 Stone/ Wright	Flex Block	Basic Skills 607 Castelli	US History TT Rager/Bishop 609	
Newcomer	Job Coach	Job Coach	Job Coach	Job Coach	Job Coach	Flex Block	Job Coach	Job Coach	
Days	Walk student to class 1 to 1 PE 9 L602 (first half) (Second half) Basic Skills Stevens 503	1 st Half APE (Gym) 2 nd Half Basic Skills (313) Castelli	Health PE 10 Sharples L603/ Gym	Earth Science (510) McMillan	Walk student to class 1 to 1 then report to Mimer/Leister Wh2 TT 305	Flex Block 1 st Half APE (Gym) 2 nd Half Basic Skills (313) Castelli	ASL Hitchens L204	English 9 SC 606 Wilburn	
Hare	L511	L511	L511	L511	L511	L511 Flex Block	L511	L511	
Kicker	L411	L411	L411	L411	L411	L411 Flex Block	L411	L411	
Ogletree	English 10 SC 213 Pohill	US Gov TT 200 Rager Bishop	Conc Phys TT 510 McMillan/Pohill	World History 2 TT 305 Mimer Rainsberger	Basic Skills 213 Pohill	Flex Block	English 12 TT Elbaum/Rocheck 613	World History 2 TT 301 Bullion	
Harmon	US/VA History TT 204 1 to 1 Rainsberger/Benn ett	1 st Half APE (Gym) 1 to 1 2 nd Half Basic Skills (313) Castelli	Theater Arts 2 802 1 to 1	English 11 SC 213 Rocheck 1 to 1	Career Pathways 307 Hines 1 to 1	1 st Half APE (Gym) 2 nd Half Basic Skills (313) Castelli	CBIL411 Barcnas	Art 1 Demark 806 1 to 1	
Rollins	English 9 TT 600 Stone/ Wright	Office Duty	HPE 9 Vangilder L603	English 11 TT Pohill/Jordan/ 607 HPE 9 Vangilder L603	Career Pathways 307 Hines	Flex Block	Office Duty	English 11 TT Pohill/ Jordan 607	
Ain	L511	L511	L511	L511	L511	L511 Flex Block	L511	L511	
Blair	SWS 315	SWS 315	SWS 315	SWS 315	SWS 315	Flex Block SWS 315	SWS 315	SWS 315	
Zukowski	English 12 TT 613 Elbaum/Rocheck	US Gov TT 200 Rager Bishop	Conc Phys TT 510 McMillan/Pohill	Basic Skills 604 Wilburn	Algebra 2 L409 Darden	Flex Block	Aerospace Bingaman L604	Basic Skills 503 Pyle	
Vernon	HPE 10 L601 Moeser (first half) Wright 315 (second half)	Reading 9/10 SC (213) Wilburn	Leister/Rovang World History TT 208	English 10 TT 309 Cucinell/Leist er	Biology TT 304 Walls/Miller	Flex Block	Reading 9/10 SC 211 Wilburn	HPE/10 L602 Fletcher 1:1	

Updated January 25, 2013



Description:

WHS has a clearly defined process for defining issues with student behavior and how to escalate a referral to the administration.



Description:

WHS Staff supports the PBIS initiative within the school.

WHS PBIS Committee Meeting Agenda - 6/6/2012 - 8:15-8:45

- ❖ Review Discipline data for May
- ❖ Discuss Action Plan for the 2012-2013 school year
- ❖ Discuss and Finalize Classroom Expectations
- ❖ Student names for the Champions Club

Upcoming Events:

Regional Team Training- Prince William County-June 21, 2012

Tracking of Student Positive Behavior

The screenshot shows a Microsoft Access window titled 'WGCTicketAuthoring : Database (Access 2007) - Microsoft Access'. The ribbon includes 'Home', 'Create', 'External Data', and 'Database Tools'. The 'Database Tools' ribbon is active, showing options for 'Views', 'Clipboard', 'Font', 'Rich Text', 'Records', 'Filter', and 'Find'. The left-hand pane shows a 'Switchboard' with several categories: 'Tickets', 'Switchboard Items', 'Students', 'Teachers', and 'Unrelated Objects'. The 'Students Ticket Report' is selected and displayed in the main window. The report title is 'Students Ticket Report'. Below the title is a table with the following data:

Students_StudentName	DateIssued by Month	Teachers_TeacherName	TraitRewardedFor
nobody	September 2011	nobody	Honor Others

The date 'Friday, January 25, 2013' is displayed at the bottom of the report area.



Description:

WHS Staff supports the PBIS initiative within the school.

School-wide PBS
 Action Plan: Year Three

Critical Element	Action/Activity	Who is responsible?	When will it be started?	When will it be completed?	When will we evaluate it?
4	Distribute classroom matrix template to teacher cohorts for them to determine their own classroom expectations	PBIS Committee	Aug. 2012	Sept. 2012	October. 2012
5	Create more tickets to teachers for student recognitions	Heidi Buckner	July/Aug. 2012	Aug. 2012	--
5	Collect data to track the students who are earning tickets and the teachers who are distributing them	PBIS Committee	Aug. 2012	June 2013	Ongoing
1,6	Retrain teachers for continued PBIS implementation at WHS (behavioral expectations, tickets, recognitions and distribute matrix and discipline hierarchy)	PBIS Committee	Aug. 2012	Aug. 2012	Aug. 2012
4	Teach behavioral expectations to students through class meeting presentations/video	PBIS Committee	Aug. 2012/Sept. 2012	Sept. 2012	Sept. 2012
1	Revise the existing teacher recognition program to include student nominations, rather than staff-only nominations	PBIS Committee			--



Description:

Detailed schedules and support outline are created for students who have been out of school, and are being re-integrated into the school community.

Road To Success
 Student Not Named

TIME	LOCATION	ACTIVITY	STAFF RESPONSIBLE
<p>Bus Arrival</p> <p>Pick-up</p> <p>Travel to Homeroom Room 307</p>	<p>Katie Blair</p> <ul style="list-style-type: none"> Meet student at Bus Loop- BUS #627 Report to Room 307 <p>ROUTE: Travel down PE Hallway veer right, take hallway adjacent to auditorium, past main office to Room 307</p>	<ol style="list-style-type: none"> "Say Good Morning" Can't? - Get AM Snack Can't? complete "My Gauge" Chart-Discuss with Case Manager- Get AM Snack Review Good Day Plan Discuss any areas of GDP that are problematic Develop a "Path to get back on the Road to Success" Get materials ready for day Silent for Pledge Listen to announcements Silent for M of S Ready for day? Head out the door- during Moment of Silence 	<p>TA Assigned to Pick-up: Blair Back Up: Wright Crisis? Or Difficulties transporting?: Radio Hines or Dawson</p> <p>Homeroom Teacher: Hines Back Up TA Assigned: Zukowski</p>
<p>Transition to Algebra- Simpson</p> <p>Transition to Class BEFORE End of Homeroom (During Moment of Silence) to avoid/limit interactions in hallway</p> <p>Head to Lemp's Room three minutes before bell</p>	<p>Classroom-501</p> <p>ROUTE: Travel down 400 hallway, turn right and go directly to 501</p>	<ul style="list-style-type: none"> Find student's seat and assist with getting materials ready Assist Simpson by working one-on-one with Student 	<p>Teacher: Simpson</p> <p>One-to-one support: Blair Problems: Radio Wright and/or Hines</p> <p>Refusing to comply with Hines and/or Wright? Radio Sigler and Goss PLUS Admin.</p>



Description:

Detailed schedules and support outline are created for students who have been out of school, and are being re-integrated into the school community.

<p><u>Transition to Earth Science w/Lemp</u></p> <p>Arrive BEFORE Class begins-be at door at first bell</p> <p>Jeremy Wright to meet at class at start of block.</p>	<p>Classroom- 514</p> <p>Route: Travel down 500 hallway, 400 hallway to 315</p> <p>Transition BEFORE end of Block 1</p>	<ul style="list-style-type: none"> • Meet Jeremy Wright in Room 514 • Lemp or Stevens will communicate "instructional" time for student to be integrated into classroom for this- JW escort student back RM 315 for independent/one-on-one ES support 	<p>Teachers: Lemp, Stevens, Castelli, Wright</p> <p>Blair: report to Crisis Room and wait for Wright to return</p> <p>Refusing to comply with Hines and/or Wright? Radio Sigler and Goss PLUS Admin.</p>
<p><u>Transition to Cafeteria in order to get lunch-5 minutes before bell rings</u></p> <p>Katie Blair will bring student to cafeteria</p>	<p>Route: Room 315 directly to café to get lunch then report to Room 307</p>	<p>Hines will cover lunch on Tuesday, Thursday</p> <p>Wright will cover lunch on Monday, Wednesday, Friday</p> <p>Castelli, Wright and Hines- Lunch Bunch every other Friday</p> <p>Blair will take 30 minute lunch during this time</p> <p>Zukowski will take 30 minute lunch during this time</p>	<p>Students in Room 307 for lunch</p> <ul style="list-style-type: none"> • TJ • MK • Positive Peers <p>Students will eat lunch</p> <p>Complete "Gauge"</p> <p>Decompress: Music, Computer, Board Games, Legos</p>
<p><u>5 minutes AFTER</u> lunch ends- Katie Blair gets Student</p> <p>Get necessary materials and escort student to WHII</p>	<p>WHII with Rainsberger-L206</p> <p>Route: Proceed down 300 hallway, take stairwell by Room 200 and proceed down L200 hallway-directly to class</p>	<ul style="list-style-type: none"> • Find student's seat and assist with getting materials ready • Assist Rainsberger-work one-on-one with Student 	<p>Teacher: Rainsberger</p> <p>Support: Blair</p> <p>Problems: Radio Wright or Hines</p> <p>Refusing to Comply with Hines and/or Wright? Radio Sigler and Goss PLUS Admin.</p>



<p>Four minutes before bell rings for fourth block- escort Student to Wilburn's room</p>	<p>ROOM 604 Route: Take L212 Stairwell to 500 hallway, travel down 500 Hallway left in 600 hallway and report to 604.</p>	<ul style="list-style-type: none"> • Find student's seat and assist with getting materials ready • Assist Wilburn by working one-on-one with Student • Help Student organize materials from the day • Complete Good Day Data Sheet • Report to Hines's Classroom at 3:30 	<p>Teacher: Wilburn Support: Blair Problems: Radio Wright or Hines Refusing to Comply with Hines and/or Wright? Radio Sigler and Goss PLUS Admin.</p>
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A Few Basic Rules:

- 1) Student will review her Good Day Plan daily during homeroom and she will review daily schedule and expectations. Good Day Plan is located in front of notebook and can be used to remind her of appropriate steps to ensure the day is good.
- 2) Student is expected to comply with directions from teacher or TA on first request. If Student is non-compliant, work to determine if she is having trouble understanding the assignment. If after three requests, she is not compliant and issue appears to be strictly behavioral, Radio Jeremy to ensure he is in Room 315 and escort Student to SWS Room. Document incident immediately or ASAP.
- 3) Student can utilize her FLASH PASS when she feels she needs to do so. Please record when she does use this card.
- 4) Student is expected to work for 20 minutes without incident. IF she works for 20 minutes without incident, please mark this on her Daily Progress Chart and provide her with praise, reminding her that she has been on-task for 20 minutes.
- 5) Student IS not allowed to use profanity-period. One warning than referral to SWS room.
- 6) If Student asks for a break, she may take a five-minute break in the hallway and then she must return to class. (I will provide you with a timer for her)
- 7) LIMIT Bathroom Breaks- take during class time not during class/hallway exchange

Description:

WHS supports students by implementation of the CAMPUS program. Students meet on a regular basis with an assigned staff member for this purpose.



What is CAMPUS?

Prepared by:

Deborah E. Johnson, Ph.D.
CAMPUS Coordinator
Loudoun County Public Schools



Loudoun County Public Schools
Administration Building 21000 Education Court
Ashburn, VA 20148

Description:

WHS supports students by implementation of the CAMPUS program. Students meet on a regular basis with an assigned staff member for this purpose.



Loudoun County Public Schools
Department of Pupil Services
21000 Education Court
Ashburn, Virginia 20148
Telephone: 571-252-1017
FAX: 571-252-1245

CAMPUS Application Packet for Rising 9th Grade Students (2011 -2012)

CAMPUS invites interested students in the rising ninth grade to apply. CAMPUS, a Guidance Services initiative of Loudoun County Public Schools, is an academic and college preparation program beginning its ninth year in the 2011-2012 school year. CAMPUS is designed to meet the specific needs of students from historically under-represented groups in higher education and prospective first-generation college students.

CAMPUS provides students with systematic and coordinated experiences to enhance academic success and college preparation. The program supports students through critical experiences that begin from the time students leave middle school until high school graduation. CAMPUS provides academic enrichment and support, self-advocacy skills development, college and university visits, college and scholarship preparation, leadership development, carefully guided course selection, community service opportunities, and meaningful co-curricular and extracurricular activities. **Selected students will be expected to enroll in the CAMPUS class and/or attend mandatory meetings beginning in the 9th grade and participate in CAMPUS events and activities throughout their high school years.**

Candidates should show promise for high school and college success, and will be selected based on a variety of factors including:

- Potential aptitude for success in post-secondary education
- Leadership potential
- Demonstrated interest in learning
- Teacher recommendations

Strong consideration will be given to those students who:

- **Will be first in their family to graduate from a college or university**
- **Come from an historically under-represented group in higher education**
- **Come from a single parent family**
- **May be considered socio-economically disadvantaged**

If you are interested in applying, please submit the enclosed application form, along with two teacher recommendations, to your guidance counselor **no later than March 18, 2011**. All applications received by the deadline will be reviewed by a selection committee, and students will be notified by April 29, 2011. If you have any questions, please contact Deborah Johnson or Cynthia Alcorn, CAMPUS Program Coordinator, at 571-252-1017.



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