



# LOUDOUN COUNTY PUBLIC SCHOOLS

DEPARTMENT OF PUPIL SERVICES


OFFICE OF SPECIAL EDUCATION

21000 EDUCATION COURT

ASHBURN, VA 20148

August 22, 2012

TO: Principals  
Special Education Contact Persons

FROM: Mary M. Kearney   
Director, Special Education

SUBJECT: Appointment of Special Education Advisory Committee Representative

The Special Education Advisory Committee (SEAC) invites your school to appoint a SEAC Representative for the 2012-13 school year. Please submit the name and email address of the person selected to serve as your SEAC Representative directly to April Redmon, SEAC Vice Chair of Membership, at [aprilredmon.seac@gmail.com](mailto:aprilredmon.seac@gmail.com). Appointments are requested by September 7, 2012.

**The Role of SEAC Representative – Connection to the Community.** The SEAC Representative helps SEAC to communicate important information to parents, staff, and students as well as to learn about the progress of our students, programs, and services. The SEAC Representative's main role is to attend the monthly SEAC meetings and share information from the meeting with the school and with the parent teacher organization. This on going communication helps SEAC to fulfill its role to advise the School Board of the needs of students with disabilities.

## Upcoming Calendar Dates For Your SEAC Representative

- Tuesday, September 18, 2012  
Monthly SEAC Meeting, 7 to 9 PM, Room 102,  
Guest Speaker, Superintendent Dr. Edgar B. Hatrick
- Tuesday, October 16, 2012, SEAC Representative Orientation, 6 to 7 PM,  
Room 101, LCPS Administration Building followed by the monthly meeting, 7 to 9  
PM, Room 102
- 2012-13 SEAC Schedule Attached

We look forward to receiving your notification by Tuesday, September 7, 2012. If you have recently submitted notification of your SEAC Representative appointment, thank you for responding.

Attachments  
SEAC 2012-13 Meeting and Event Calendar  
SEAC Informational Flyer