



Loudoun County Public Schools

21000 Education Court
Ashburn, VA 20148

REQUEST TO EXPUNGE GRADE FOR HIGH SCHOOL COURSE TAKEN IN MIDDLE SCHOOL

INCOMPLETE FORMS CANNOT BE PROCESSED

(PRINT)

FULL NAME OF STUDENT
ADDRESS
NAME OF PARENT/GUARDIAN
PARENT/GUARDIAN DAYTIME PHONE NUMBER

I wish to expunge the following high school credit-bearing course taken by my child while in middle school. High school credits courses cannot be expunged in high school.

I understand that my child will receive no high school credit toward graduation for this course.

I understand that this course will, however, remain in my child's middle school academic history.

I understand that a separate request must be made in order to expunge the corresponding SOL test.

I further understand that this decision is irreversible and must be made prior to enrollment in high school.

NAME OF COURSE	GRADE LEVEL / YEAR IN WHICH COURSE WAS TAKEN	WAS THE CLASS REPEATED? WILL THE CLASS BE REPEATED?
SAMPLE: Algebra I	2018-2019 / Grade 7	
Printed Name of Parent/Guardian		
Signature of Parent/Guardian		Date

- **Please see School Board Policy 5035 for more information.**
- **If your student is a current sixth or seventh grader, please submit this completed form to your student's middle school counselor.**
- **If your student is a current eighth grader, please submit on or before August 15, 2019 to the school counseling office of the high school they will attend.**