Loudoun County Public Schools

Registration Checklist for Parents

What is needed for your child’s initial school registration?

The following **bolded** items are **required** for your child’s initial school registration:

**Registration Form** (completed and signed)  
**Birth Certificate** (original or certified copy) or **Notarized Affidavit**

**Parent/Guardian Photo ID**

**Proof of Primary Residence** (provide one the following: signed deed, signed lease, settlement papers, recent mortgage statement, or notarized shared housing document)

**Legal/Custody Papers** (if applicable)

These remaining items may be submitted at the initial registration but **MUST** be returned prior to the 1st day of school.

Bus Transportation Form (Kindergarten only)

Pre-K Data Collection Form (Kindergarten only)

Physical/Immunization Form: Immunizations will be verified by the school nurse or health clinic assistant. Parents/guardians will be notified if any requirements are missing. *Physical exam not required for middle/high students.

Pg. 1 - **Signed** and **dated** by Parent

Pg. 2 - **Immunizations** present

**Signed** and **dated** by MD, NP, PA, RN

Pg. 4 - **Physical date** & **TB screening date** within required limits

**Signed** and **dated** by MD, NP, PA, RN

Please note: Enrollment is a time-sensitive process. Please return any missing items to your school promptly to avoid possible delays. Additional residency verification may be requested.