

Heritage High School Grading Guidelines

Heritage Teachers will use the following Guidelines when using grades to communicate student progress:

1. Grades entered into the gradebook will relate directly to the standards and/or competencies listed in the designated course curriculum; and should reflect a student's mastery of content or skills.
2. Daily assignments, homework, quizzes, projects, presentations, tests, examinations, may all be components of a student's grade.
3. Attendance, effort, attitude or other student behaviors will not be graded.
4. For all major summative assessments, CLTs will develop at least one new opportunity to demonstrate mastery. These opportunities shall be provided to any student desiring to demonstrate growth after completing corrective action designed to increase learning as determined by collaborative team. For students who take advantage of this opportunity, the highest grade achieved, whether the first or second attempt, will be recorded in the gradebook (Please note that this does **not** apply to Dual Enrollment Classes).
5. For any student scoring below a 60 on any major summative assignment, the teacher will communicate specific corrective action with the student. The student will be offered an additional opportunity to demonstrate mastery (Please note that this does **not** apply to Dual Enrollment Classes).
6. Extra credit may not be given for bringing in class materials, attending extra-curricular or charitable events or for completing administrative tasks.
7. All teachers must use Phoenix, our online gradebook, to record student grades.
8. Grades must be updated at a minimum of every ten days.
9. Student progress is reported every nine weeks.
10. Patterns of late work should be reported to parents through ongoing communication via email or other means