**Contract Information**

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<th>Architectural/Engineering Services for Miscellaneous Projects</th>
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<td>Contractor Certification:</td>
<td>Virginia Code 22.1-296.1 …the school board shall require the contractor to provide certification that all persons who will provide such services have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child. Required: No Form on File: Not Applicable</td>
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Agenda Item Details

Meeting  Apr 05, 2022 - 2nd Tuesday School Board Meeting and Public Hearing (*moved due to Spring Break) 4:00 p.m.

Category  3. Approval of Consent Agenda

Subject  3.03 Finance and Operations Committee: Appropriation of Head Start Funding from the Department of Health and Human Services – Administration for Children and Families

Type  Action (Consent)

Recommended Action  That the Loudoun County School Board appropriate $149,747 funding from the Department of Health and Human Services – Administration for Children and Families in relation to the American Rescue Plan (ARP) ($119,650) and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) ($30,097) to the Loudoun County Public Schools Grant Fund.

STAFF REFERENCE:  Sharon Willoughby

PRESENTER(S):  Sharon Willoughby

RATIONALE:  Appropriation of Head Start funding from the Department of Health and Human Services – Administration for Children and Families in the amount of $149,747.

BUDGET IMPACT:  This supplemental would increase the spending authority in the Loudoun County Public Schools Grant Fund by $149,747.

BACKGROUND:  Loudoun County Public Schools Head Start Program was awarded $119,650 from the American Rescue Plan and $30,097 from the Coronavirus Response and Relief Supplemental Appropriations Act from the Department of Health Services – Administration for Children and Families. $119,650 of the funding will be used to purchase three vehicles, a 14-passenger multi-function school activity bus (MFSAB), two Ford Escapes, and three Zonar Fleet management kits for the Head Start program. The bus will help improve school attendance and increase parent engagement during in-person events. The vehicles will also be used to transport children and families to access resources that are needed in the community. The Ford Escapes will allow office staff to deploy to all areas of the county to support students and families. Multiple staff members would be able to drive to families that do not have access to transportation, and the vehicles would be large enough to carry the needed resources. The vehicles will also be used to deploy staff and resources to the six classroom sites to provide support to each Head Start classroom. The additional funding will be used towards salaries and supplies.

At the March 15, 2022, Finance and Operations Committee meeting, the following questions were asked:

1. How will the maintenance on the vehicles (gas/service, etc.) be paid going forward (will it come out of the Head Start budget in the future) and what are the expected costs?
   a. The fleet management budget will cover all maintenance and repair costs for these vehicles.
   b. Costs are estimated to be $14,000 for all the vehicles for FY23.

2. Do you have an estimate of how many students/families will take advantage of this service?
   a. LCPS Head Start serves 100 students and their families annually. While this service will be available to all families, data reflects that 22% of currently enrolled Head Start families do not own a vehicle or have access to transportation. We believe these families will most benefit from the purchase of the MFSAB as it meets the Head Start requirements for safe transportation of children and families.
   b. The two Ford Escapes will be utilized by Head Start staff to meet the needs of all enrolled families (i.e. resource delivery, classroom support).

The funding is available until March 31, 2023, and will be placed in the LCPS Grant Fund.

This item was brought to the Finance and Operations Committee as an Action Item on March 29, 2022, and the Committee voted 2-0-1 (Mr. Marshall absent) to bring this forward to the School Board as a Consent Item on April 5, 2022.

SUMMARY:  $149,747 of additional funding for the Head Start Program is available from the Department of Health and Human Services to Support the purchase of vehicles and for salaries and supplies.
RECOMMENDATION(S): That the Loudoun County School Board appropriate $149,747 funding from the Department of Health and Human Services – Administration for Children and Families in relation to the American Rescue Plan (ARP) ($119,650) and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) ($30,097) to the Loudoun County Public Schools Grant Fund.

ATTACHMENT(S): None

Motion & Voting
That the Loudoun County School Board adopt the April 5, 2022, Consent Agenda.

Motion by Ian Serotkin, second by Harris Mahedavi.
Final Resolution: Motion Approved
Approved: Jeff Morse, Brenda Sheridan, Denise Corbo, Harris Mahedavi, Ian Serotkin, John Beatty, Tom Marshall
Not Present at Vote: Atoosa Reaser, Andrew Hoyler
CONTRACT MODIFICATION

Date: February 16, 2022

Contract No.: RFP #R20252

Modification No.: 2

Contractor: ARCHITECTURE, INCORPORATED
Attn: Ken White
1902 Campus Commons Drive Suite 101
Reston, VA 20191
Tel: 703.390.2057
kenw@archinc.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract RFP #R20252, Architectural/Engineering Services for Miscellaneous Projects is renewed for a period of one year from May 1, 2022 through April 30, 2023, in accordance with section 8.3 of the contract. The Terms and Conditions will be as specified in the original contract. This represents the second renewal option for this contract.

ARCHITECTURE, INCORPORATED

BY: ___________________________________  AUTHORIZED SIGNATURE
TITLE: ___________________________________
DATE: ___________________________________

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ___________________________________
TITLE: Director, Procurement/Risk Management
DATE: 4/12/2022

Director, Procurement/Risk Management
4/12/2022
CONTRACT MODIFICATION

Date: February 17, 2022
Contract No.: RFP #R20252
Modification No.: 2
Contractor: COOPER CARRY
   Attn: Maureen O'Hara Weichert
   625 North Washington Street, Suite 200
   Alexandria, VA  22314
   Tel: 703.462.6611
   maureenwiechert@coopercarry.com

SUBJECT: CONTRACT RENEWAL

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COOPER CARRY
   BY: [Signature]
   TITLE: Principal
   DATE: 2/17/2022

LOUDOUN COUNTY PUBLIC SCHOOLS
   BY: [Signature]
   TITLE: Director, Procurement/Risk Management
   DATE: 4/12/2022
CONTRACT MODIFICATION

Date: February 16, 2022
Contract No.: RFP #R20252
Modification No.: 2
Contractor: GRIMM & PARKER ARCHITECTS
Attn: Paul Klee
8609 Westwood Center Drive, Suite 425
Tysons, VA 22182
Tel: 703.839.7514
pklee@gparch.com

SUBJECT: CONTRACT RENEWAL

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GRIMM & PARKER ARCHITECTS
BY: ___________________________
AUTHORIZED SIGNATURE
TITLE: Partner
DATE: March 2, 2022

LOUDOUN COUNTY PUBLIC SCHOOLS
BY: ___________________________
AUTHORIZED SIGNATURE
TITLE: Director, Procurement/Risk Management
DATE: 4/12/2022
CONTRACT MODIFICATION

Date: February 16, 2022

Contract No.: RFP #R20252

Modification No.: 2

Contractor: HUGHES GROUP ARCHITECTS
Attn: Gavin Myers
22630 Davis Drive, Suite 175
Sterling, VA 20164
Tel: 703.437.6600 Ext. 105
gavin.myers@hgaarch.com

SUBJECT: CONTRACT RENEWAL

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HUGHES GROUP ARCHITECTS

BY: ______________  TITLE: Principal
DATE: 02/28/2022

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ______________  TITLE: Director, Procurement/Risk Management
DATE: 4/12/2022
CONTRACT MODIFICATION

Date: February 16, 2022

Contract No.: RFP #R20252

Modification No.: 2

Contractor: MOSELEY ARCHITECTS
Attn: William T. Brown
8001 Braddock Road, Suite 400
Springfield, VA 22151
Tel: 703.426.9057
bbrown@moseleyarchitects.com

SUBJECT: CONTRACT RENEWAL

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MOSELEY ARCHITECTS

BY: ___________________________________  BY: ___________________________________
AUTHORIZED SIGNATURE  AUTHORIZED SIGNATURE

TITLE: Vice President  TITLE: Director, Procurement/Risk Management

DATE: February 16, 2022  DATE: 4/12/2022
CONTRACT MODIFICATION

Date: February 16, 2022

Contract No.: RFP #R20252

Modification No.: 2

Contractor: MTFA ARCHITECTURE
Attn: Michael Foster 3200 Lee Highway
Arlington, VA 22207
Tel: 703.524.6616
mfoster@mtfa.net

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

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MTFA ARCHITECTURE

BY: ________________________________
AUTHORIZED SIGNATURE

TITLE: Principal

DATE: February 28, 2022

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ________________________________
AUTHORIZED SIGNATURE

TITLE: Director, Procurement/Risk Management

DATE: 4/12/2022
Date: February 17, 2022

Contract No.: RFP #R20252

Modification No.: 2

Contractor: STANTEC ARCHITECTURE, INC
Attn: Matt Waguespack
3001 Washington Blvd., Suite 500
Arlington, VA 22201-2249
Tel: 571.291.5828
matt.waguespack@stantec.com

SUBJECT: CONTRACT RENEWAL

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STANTEC ARCHITECTURE

BY: Matt Waguespack
TITLE: Principal
DATE: 02.17.22

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: Andrea Philyaw
TITLE: Director, Procurement/Risk Management
DATE: 4/12/2022
## Architecture Inc

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Additional titles proposed
RFP #R20252  ARCHITECTURAL/ENGINEERING SERVICES FOR MISC. PROJECTS

ARCHITECTURE, INCORPORATED
Attn: Ken White
1902 Campus Commons Drive Suite 101
Reston, VA  20191
Tel: 703.390.2057
kenw@archinc.com

HUGHES GROUP ARCHITECTS
Attn: Gavin Myers
22630 Davis Drive, Suite 175
Sterling, VA  20164
Tel: 703.437.6600 Ext. 105
gavin.myers@hgaarch.com

COOPER CARRY
Attn: Maureen O'Hara Weichert
625 North Washington Street, Suite 200
Alexandria, VA  22314
Tel: 703.462.6611
maureenwieichert@coopercarry.com

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Tel: 703.839.7514
pklee@gparch.com

MTFA ARCHITECTURE
Attn: Michael Foster, Nikki Topa
3200 Lee Highway
Arlington, VA  22207
Tel: 703.524.6616
mtfa@mtfa.net
mfoster@mtfa.net
nikkit@mtfa.net

MOSELEY ARCHITECTS
Attn: William T. Brown
8001 Braddock Road, Suite 400
Springfield, VA  22151
Tel: 703.426.9057
bbrown@moseleyarchitects.com

STANTEC ARCHITECTURE, INC.
Attn: Matt Waguespack
3001 Washington Blvd., Suite 500
Arlington, VA 22201-2249
Tel: 571.291.5828
matt.waguespack@stantec.com