3/1/2022

**Contract Information**

<table>
<thead>
<tr>
<th><strong>Title:</strong></th>
<th>Building Commissioning Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>IFB/RFP Number:</strong></td>
<td>RFP #R18167</td>
</tr>
<tr>
<td><strong>Supersedes:</strong></td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Vendor Name:</strong></td>
<td>See attached Vendor List for Multiple awards</td>
</tr>
<tr>
<td><strong>Debarment Form:</strong></td>
<td>Required: No Form on File: Not Applicable</td>
</tr>
<tr>
<td><strong>Contractor Certification:</strong></td>
<td>Required: No Form on File: Not Applicable</td>
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<tr>
<td>Virginia Code 22.1-296.1</td>
<td>…the school board shall require the contractor to provide certification that all persons who will provide such services have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child.</td>
</tr>
<tr>
<td><strong>Pricing:</strong></td>
<td>See attached Pricing Sheet(s)</td>
</tr>
<tr>
<td><strong>Contract Period:</strong></td>
<td>March 1, 2022 – February 28, 2023</td>
</tr>
<tr>
<td><strong>Contract Renewal Number:</strong></td>
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<tr>
<td><strong>Number of Renewals Remaining:</strong></td>
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<tr>
<td><strong>Procurement Contact:</strong></td>
<td>Pixie Calderwood</td>
</tr>
<tr>
<td><strong>Procurement Director:</strong></td>
<td>Andrea Philyaw</td>
</tr>
</tbody>
</table>
SUMMARY:

In order to obtain a list of qualified firms to commission LCPS building projects throughout the year for Loudoun County Public Schools, the Procurement Office issued a Request for Proposal. These services would be available to school personnel to provide building commissioning services on an as-needed basis. On February 27, 2018, the contract was awarded to McDonough Bolyard Peck, Inc. dba MBP of Fairfax VA, Horizon Engineering Associates LLP of Baltimore, MD, Dewberry Design-Builders Inc. of Leesburg, VA, Setty & Associates, LTD of Fairfax, VA, and Sebesta, Inc. dba NV5 of Arlington, VA. This contract has a provision for renewal for a year at a time for a period not to exceed a total of five years upon the mutual agreement of LCPS and the contractor. Staff and awarded vendors have agreed to renew this contract for a period of one year with no changes in terms and conditions. Projects will be distributed among these firms in accordance with procedures described in RFP #R18167. This represents the fourth renewal options for this contract.

The value of this award may exceed $250,000. The funds for this award will come from the Construction Services Appropriated Budget.

Unless directed otherwise, this will be brought forward as an action item to the February 15, 2022 Finance and Operations Committee meeting and to the School Board Consent Agenda on February 22, 2022. The recommendation for action will be as follows:

That the Loudoun County School Board renews RFP #18167 - Building Commissioning Services with awarded firms from March 1, 2022 through February 28, 2023.

Staff Reference: Joe Pascarelli
Telephone: 571-252-1000

Staff Reference: Andrea Philyaw
Telephone: 571-252-1270

Staff Reference: Don Treanor
Telephone: 571-252-1000
Date: February 10, 2022

Contract No.: RFP #R18167

Modification No.: 4

Contractor: MCDONOUGH BOLYARD PECK, INC. (MBP)
  Attn: Kevin Day
  3040 Williams Drive, Suite 300
  Fairfax, VA 22031
  PHN: 703.641.9088
  kday@mbpce.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract RFP #R18167, Building Commissioning Services is renewed for a period of one year from March 1, 2022 through February 28, 2023, in accordance with section 8.0-A of the contract. The Terms and Conditions will be as specified in the original contract. This represents the fourth renewal option for this contract.

MCDONOUGH BOLYARD PECK, INC. (MBP)

BY: ____________________________________
  AUTHORIZED SIGNATURE

Kevin A. Day, PE, CEM, CCP, LEED AP
TITLE: VP/Facility Performance Services Leader
DATE: February 10, 2022

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ____________________________________
  AUTHORIZED SIGNATURE

Andrea Philyaw
TITLE: Director, Procurement/Risk Management
DATE: 2/25/22
Date: November 11, 2021

Contract No.: RFP #R18167

Modification No.: 4

Contractor: HORIZON ENGINEERING ASSOCIATES, LLP
Attn: Michael Wisler
8 Market Place, Suite 300
Baltimore, MD 21200
PHN: 443.552.4857
Mwisler@horizon-engineering.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract RFP #R18167, Building Commissioning Services is renewed for a period of one year from March 1, 2022 through February 28, 2023, in accordance with section 8.0-A of the contract. The Terms and Conditions will be as specified in the original contract. This represents the fourth renewal option for this contract.

HORIZON ENGINEERING ASSOCIATES, LLP

BY: ___________________________________  BY: ____________________________________
AUTHORIZED SIGNATURE  AUTHORIZED SIGNATURE

TITLE:  Senior Vice President of Administration  TITLE:  Director, Procurement/Risk Management

DATE:  November 24, 2021  DATE:  2/25/2022
CONTRACT MODIFICATION

Date: November 11, 2021

Contract No.: RFP #R18167

Modification No.: 4

Contractor: SEBESTA, INC (NV5)
Attn: Charles Wendt
251 18th St. South, Suite 450
Arlington, VA 22202
PHN: 703.522.3800
Charles.Wendt@nv5

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract RFP #R18167, Building Commissioning Services is renewed for a period of one year from March 1, 2022 through February 28, 2023, in accordance with section 8.0-A of the contract. The Terms and Conditions will be as specified in the original contract. This represents the fourth renewal option for this contract.

SEBESTA, INC (NV5)

BY: ________________________
AUTHORIZED SIGNATURE

TITLE: Commissioning Program Manager

DATE: November 12, 2021

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ________________________
AUTHORIZED SIGNATURE

TITLE: Director, Procurement/Risk Management

DATE: 2/25/2022
CONTRACT MODIFICATION

Date: November 11, 2021

Contract No.: RFP #R18167

Modification No.: 4

Contractor: SETTY & ASSOCIATES, LTD
Attn: Boggarm S. Setty
3040 Williams Drive, Suite 600
Fairfax, VA 22031
PHN: 703-691-2115
bsetty@setty.com
contracts@setty.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract RFP #R18167, Building Commissioning Services is renewed for a period of one year from March 1, 2022 through February 28, 2023, in accordance with section 8.0-A of the contract. The Terms and Conditions will be as specified in the original contract. This represents the fourth renewal option for this contract.

SETTY & ASSOCIATES, LTD

BY: ___________________________________
AUTHORIZED SIGNATURE
TITLE: _________________________________
DATE: _________________________________

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ___________________________________
AUTHORIZED SIGNATURE
TITLE: Director, Procurement/Risk Management
DATE: 2/25/2022
CONTRACT MODIFICATION

Date: November 11, 2021

Contract No.: RFP #R18167

Modification No.: 4

Contractor: DEWBERRY ENGINEERS, INC.
Attn: Duane R. Thomas, P.E.
1503 Edwards Ferry Road, Suite 200
Leesburg, VA  20175
PHN: 703.840.1942 MAIN: 703.771.8004
FAX:  703.771.4091
dthomas@dewberry.com

SUBJECT: CONTRACT RENEWAL

This Supplemental Agreement is entered into pursuant to the provisions of the basic contract.

By mutual agreement, contract RFP #R18167, Building Commissioning Services is renewed for a period of one year from March 1, 2022 through February 28, 2023, in accordance with section 8.0-A of the contract. The Terms and Conditions will be as specified in the original contract. This represents the fourth renewal option for this contract.

DEWBERRY ENGINEERS, INC.

BY: ____________________________
AUTHORIZED SIGNATURE

TITLE: Robert Victor, Senior Vice President

DATE: November 11, 2021

LOUDOUN COUNTY PUBLIC SCHOOLS

BY: ____________________________
AUTHORIZED SIGNATURE

TITLE: Director, Procurement/Risk Management

DATE: 2/25/2022
**RFP# R18167 Building Commissioning Services**

**Approved Rates:(Renewal 4)**

<table>
<thead>
<tr>
<th>ITEM</th>
<th>CATEGORY</th>
<th>MBP</th>
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<th>Dewberry</th>
<th>Setty</th>
<th>Setty’s Sub</th>
<th>Sebesta</th>
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Loudoun County Public Schools  
RFP #R18167 R3 Effective 3-1-2022 Thru 2-28-2023
Dewberry Design-Builders, INC.
Attn: Duane R. Thomas, P.E.
1503 Edwards Ferry Road, Suite 200
Leesburg, VA 20175
PHN: 703.840.1942 MAIN: 703.771.8004
FAX: 703.771.4091
dthomas@dewberry.com

Horizon Engineering Associates, LLP
Attn: Michael Wisler
8 Market Place, Suite 300
Baltimore, MD 21202
PHN: 443.552.4857
Mwisler@horizon-engineering.com

McDonough Bolyard Peck, INC. (MBP)
Attn: Kevin Day
3040 Williams Drive, Suite 300
Fairfax, VA 22031
PHN: 703.641.9088
kday@mbpce.com

Setty & Associates, Ltd.
Attn: Boggarm S. Setty
3040 Williams Drive, Suite 600
Fairfax, VA 22031
PHN: 703-691-2115
FAX: 703-389-2161
bogisetty@setty.com
contracts@setty.com

Sebesta, Inc. dba NV5
Attn: Charles Wendt
251 18th St. South, Suite 450
Arlington, VA 22202
PHN: 703.522.3800
Charles.Wendt@nv5