



Parent Guide: Lightspeed Parent Portal™



Lightspeed Systems®

Safety, security, and equity. *At the speed of light.*

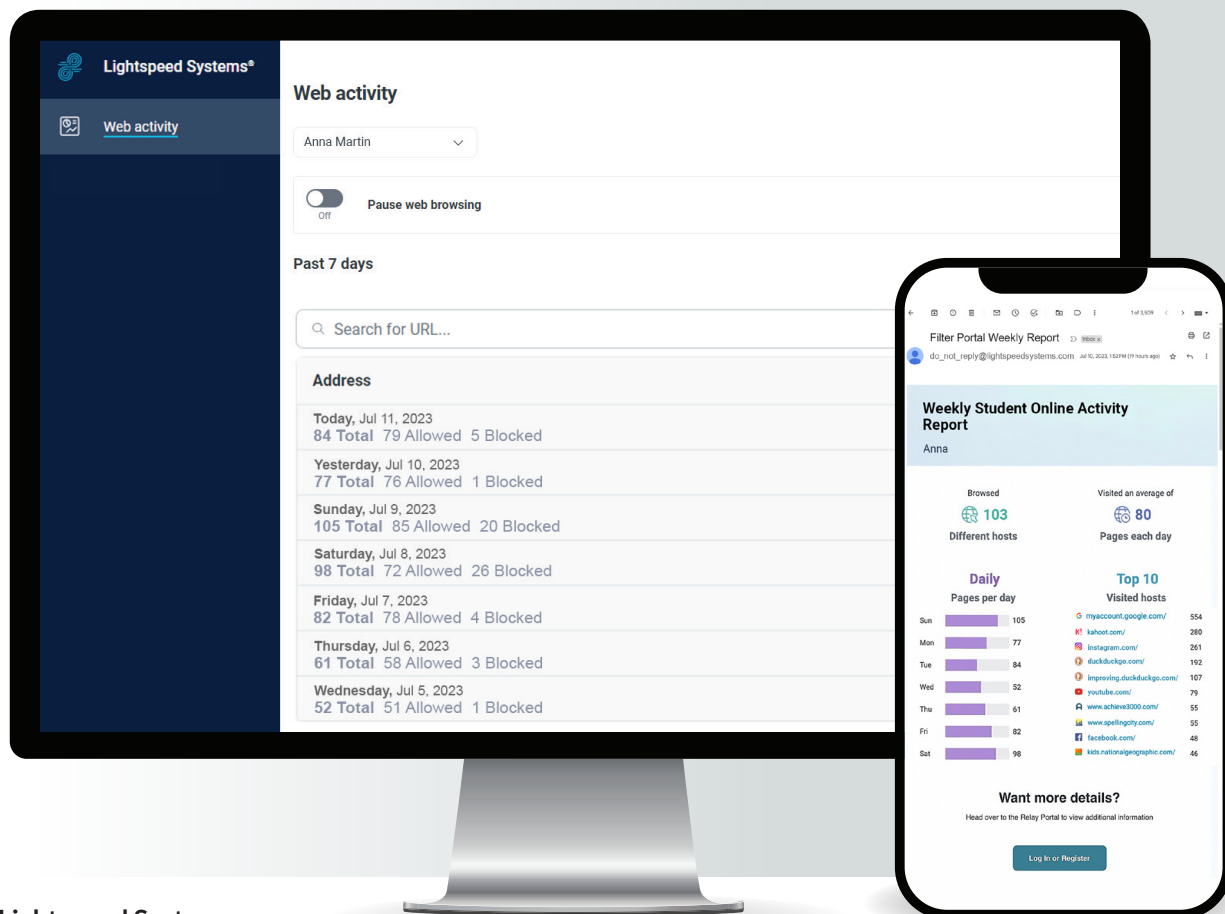
LCPS Version 8-7-23v2

Introducing the Lightspeed Parent Portal

With so many new technologies and learning methods introduced every day, your involvement in your child's learning is more important than ever. To support this, LCPS has partnered with Lightspeed Systems® to give you visibility and control of your child's Internet usage while on school-issued devices, at home and after-school hours.

With the Lightspeed Parent Portal, you have access to:

- The Weekly Student Online Activity Report, sent to your email. This report summarizes your child's web browsing activity for the week.
- The full, web-based portal delivering in-depth visibility and control over your child's online activity. Know exactly when and what sites are accessed in real time, then pause web browsing while at home.



About Lightspeed Systems

Lightspeed Systems has been dedicated to supporting K-12 online education for over 20 years. Lightspeed is governed by and adheres to stringent student data privacy regulations, such as FERPA and COPPA, ensuring student data will remain confidential and will not be shared, distributed, or sold to advertisers or any other parties.

How Lightspeed Captures Your Child's Internet Activity

Devices provided by your school that are filtered by Lightspeed, intercept network traffic and allow or block websites. These decisions are made based on both the content filter category of the website and the rules configured for your student.

How To Opt-In / Opt-Out

There are two options available for parents. Option 1 is to receive the weekly summary emails on Internet usage for your student. Option 2 is to register for the parent portal allowing you more granular access to details about your students Internet usage. The parent portal is only accessible when you have opted-in to the weekly summary emails.

Opt-In

Step 1) Visit portal.lcps.org

Step 2) Select "**I am a parent**"

Step 3) Login to your parent account

Step 4) Select **Student Info** on the left menu, then select **Edit Information** at the top of the page

Step 5) Ensure the Option under Student Notifications And Permissions is set to **"YES"** for "By selecting YES In the dropdown, I am opting into receiving weekly emails Regarding by student's internet usage"

Step 6) Click "**Save Changes**" at the bottom of the page.

You should begin receiving your weekly reports within 14 days.

The screenshots illustrate the steps for opting in to receive weekly summary emails. The first screenshot shows the 'ParentVUE and StudentVUE Access' page with buttons for 'I am a parent' and 'I am a student'. The second screenshot shows the 'ParentVUE Account Access' login page for Loudoun County Public Schools, with fields for Username and Password, and links for 'Activate Account' and 'Forgot Password'. The third screenshot shows the 'Student Notifications and Permissions' page, which includes a table of permissions and a 'Save Changes' button.

Description	Current Value	Changed Value
Allow release of directory information to Military Recruiters	Yes	Yes
Allow Weather related Notifications	Yes	Yes
Allow participation in Family Life Education	Yes	Yes
By selecting YES in the dropdown, I as the parent/guardian, give permission for my student's address, telephone number, and/or email address be shared with outside entities.	No	No
By selecting YES in the dropdown, I am opting into receiving weekly emails regarding my student's internet usage.	No	No

Save Changes Cancel Changes

For More Information Visit: lcps.org/lightspeed

The Weekly Student Online Activity Report

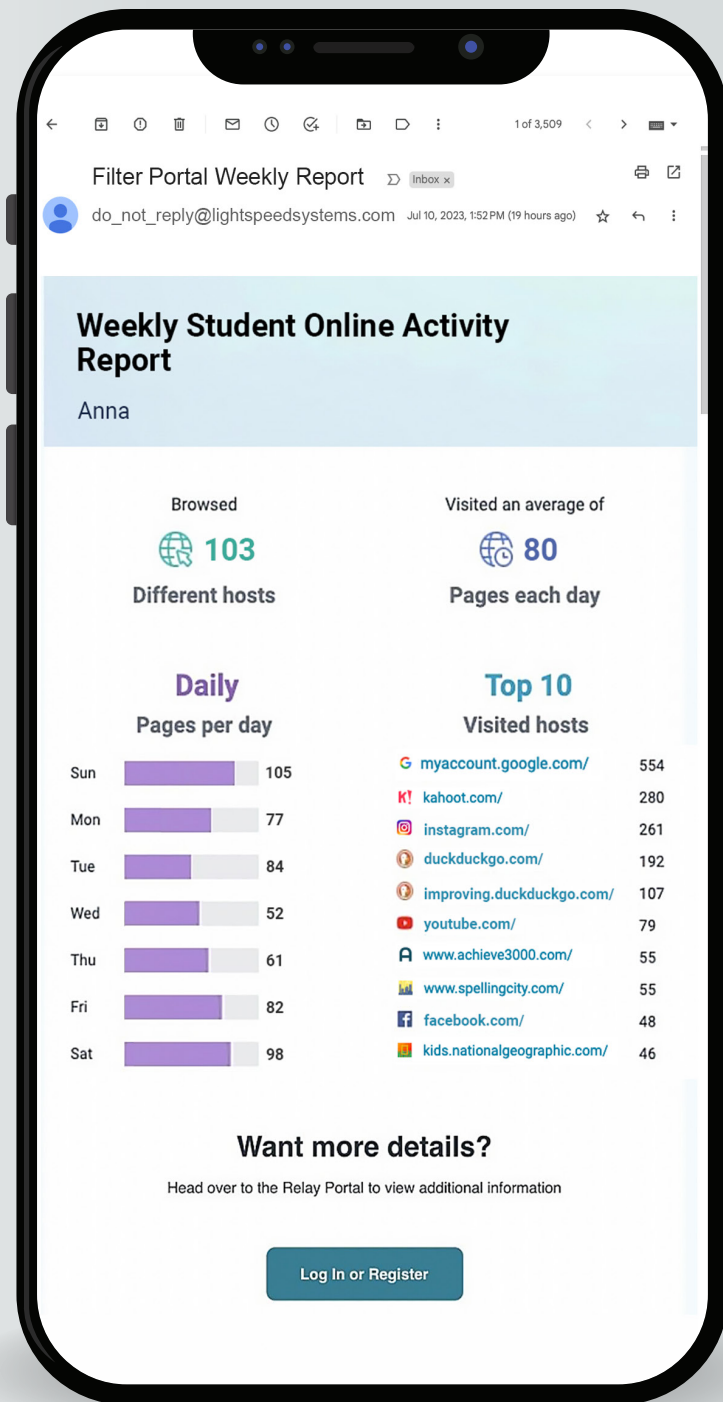
The Weekly Student Online Activity Report summarizes your child's web browsing activity for the week; including page visits and website host metrics.

With the Weekly Student Online Activity Report you'll see:

- Top Websites: Top 10 visited hosts
- Daily Website Visits: Number of pages visited per day
- Total Browsed Hosts
- Average Daily Page Visits

The Weekly Student Online Activity Report will be emailed straight to your inbox every Sunday containing the Subject: *Filter Portal Weekly Report* and sent from: *do_not_reply@lightspeedsystems.com*.

Note: be sure to check your Spam folder if you have not received it in your inbox.



The Lightspeed Parent Portal

Sign Up for the Portal

The Lightspeed Parent Portal is a full web-based portal that is mobile responsive, so you can easily check on your child's internet activity in real time and take action.

HOW TO ENROLL:

1. You will receive a Weekly Student Online Activity Report email from: do_not_reply@lightspeedsystems.com.
2. Click the "or register" hyperlink at the bottom of the Weekly Student Online Activity Report email to register/create an account.
3. A verification email will be sent to the email address you provided during the registration process to log into the portal.
4. Once you are in the portal, you may use the drop-down to toggle between students if you have more than one child.

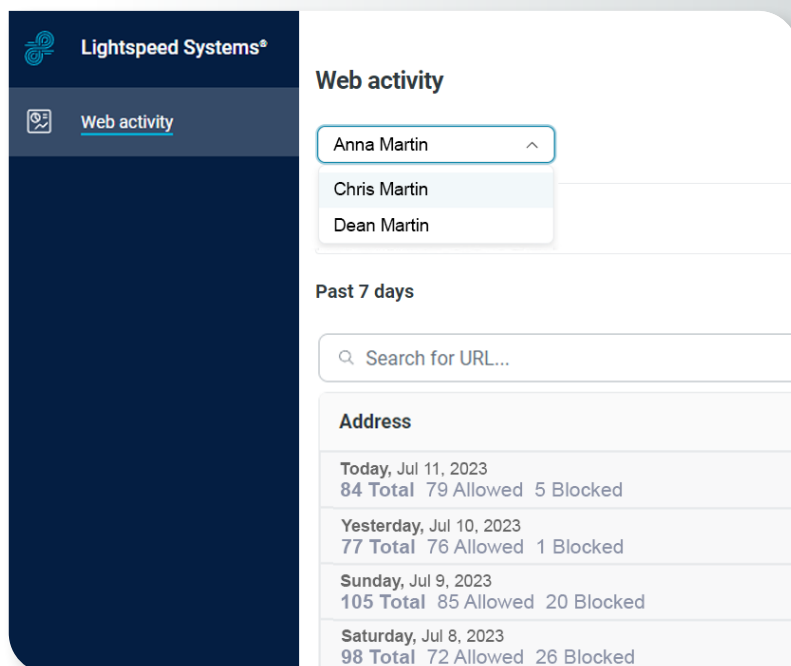
Want more details?

View your student's complete browsing history and pause access to the Internet using
Parent Portal

Log in

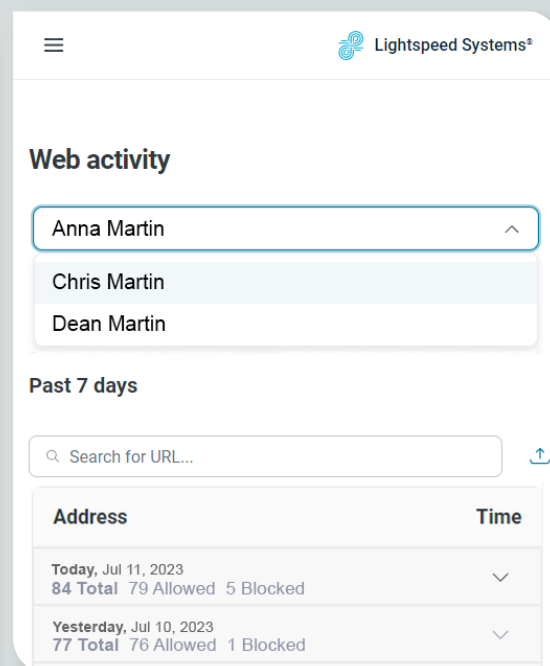
[or register](#)

WEB VIEW



Address
Today, Jul 11, 2023 84 Total 79 Allowed 5 Blocked
Yesterday, Jul 10, 2023 77 Total 76 Allowed 1 Blocked
Sunday, Jul 9, 2023 105 Total 85 Allowed 20 Blocked
Saturday, Jul 8, 2023 98 Total 72 Allowed 26 Blocked

MOBILE VIEW




Address	Time
Today, Jul 11, 2023 84 Total 79 Allowed 5 Blocked	▼
Yesterday, Jul 10, 2023 77 Total 76 Allowed 1 Blocked	▼


Web Activity

This view provides detailed student internet activity on all sites visited at any time, including a time stamp for all sites accessed, ensuring they're safe and focused on learning.

WEB VIEW

MOBILE VIEW

 Lightspeed Systems®

 [Web activity](#)

Web activity

Anna Martin

Off

Pause web browsing

Past 7 days

Search for URL...

Address
Today, Jul 11, 2023 84 Total 79 Allowed 5 Blocked
Yesterday, Jul 10, 2023 77 Total 76 Allowed 1 Blocked
Sunday, Jul 9, 2023 105 Total 85 Allowed 20 Blocked
Saturday, Jul 8, 2023 98 Total 72 Allowed 26 Blocked
Friday, Jul 7, 2023 82 Total 78 Allowed 4 Blocked
Thursday, Jul 6, 2023 61 Total 58 Allowed 3 Blocked
Wednesday, Jul 5, 2023 52 Total 51 Allowed 1 Blocked

Web activity

Anna Martin

Off

Pause web browsing

Past 7 days

Search for URL...

↑

Address	Time
Today, Jul 11, 2023 84 Total 79 Allowed 5 Blocked	▼
Yesterday, Jul 10, 2023 77 Total 76 Allowed 1 Blocked	▼
Sunday, Jul 9, 2023 105 Total 85 Allowed 20 Blocked	▼
Saturday, Jul 8, 2023 98 Total 72 Allowed 26 Blocked	▼
Friday, Jul 7, 2023 82 Total 78 Allowed 4 Blocked	▼
Thursday, Jul 6, 2023 61 Total 58 Allowed 3 Blocked	▼

View Allowed and Blocked Websites

The Lightspeed Parent Portal's Allowed/Blocked web activity status allows you to check which websites are permitted and which are restricted according to your school district's filtering policies. This feature is useful to monitor your child's online activity and engage in digital citizenship conversations. You can easily filter the results by activity type using the "Allowed" or "Blocked" tabs.

WEB VIEW

MOBILE VIEW

The screenshot displays the 'Web activity' page in the Lightspeed Parent Portal. The desktop view (left) shows a sidebar with the 'Web activity' tab selected. The main content area includes a dropdown for 'Anna Martin', a 'Pause web browsing' toggle (Off), and a 'Past 7 days' section with tabs for 'All', 'Allowed', and 'Blocked'. A search bar is present, and a table lists web addresses with their status (Allowed/Blocked) and counts. The mobile view (right) shows a similar interface but with a more compact layout, including a 'Time' column in the table.

Address	Time
Today, Jul 11, 2023 84 Total 79 Allowed 5 Blocked	
Yesterday, Jul 10, 2023 77 Total 76 Allowed 1 Blocked	
myaccount.google.com/	11:59 AM ✓
www.kids.nationalgeographic.com/	11:59 AM ✓
www.achieve3000.com/	11:59 AM ✓
edu.google.com/	11:59 AM ✓
www.spellingcity.com/	

NOTE: Only Loudoun County Public Schools can make changes to web content filtering policies. You will not be able to change the status of an allowed or blocked website from within the portal.

Deeper Insight

The Lightspeed Parent Portal is easier to navigate once you are familiar with the layout and meanings of the options. Below is an illustration of the parent portal and the various options and explanations.

Deeper Insight

Parents can pause the Internet while students are NOT at school

Pause web browsing

Past 7 days

All Allowed Blocked

Search for URL...

Address Time

Today, Jul 22, 2023
11 Total, 10 Allowed, 1 Blocked

drive.google.com/drive/my-drive	11:24 AM	✓
drive.google.com/drive/	11:24 AM	✓
error-page.schoolology.com/	11:24 AM	✓
accounts.google.com/ServiceLogin	11:24 AM	✓
accounts.google.com/interactiveLogin	11:24 AM	✓
drive.google.com/a/lcps.org/	11:24 AM	✓
launchpad.classlink.com/loudoun	11:24 AM	✓
drive.google.com/a/lcps.org	11:24 AM	✓
learn.lcps.org/	11:24 AM	✓
www.youtube.com/watch?v=lxNebg3leAw	11:23 AM	⊗

Filters the results for easier viewing

Export the results to .csv

Search for specific words or URL's

Results are grouped by day (last 7 days only)

Indicator for an "Allowed" website

Indicator for an "Blocked" website

Pause Web Browsing

Control your child's screen time to temporarily pause web browsing on school-issued devices while not at LCPS facilities for 1 hour, 3 hours, or overnight.

Anna Martin

☐

Pause web browsing

☒

On

Pause web browsing

☒

For 1 hour

☐

For 3 hours

☐

Until tomorrow morning

Paused until 4:23 PM



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