Thank you in advance for collaborating with our faculty, staff, and administration in supporting your child’s regular, timely attendance at Rock Ridge High School!

Where can I report my student’s absence or tardy?

- This year families are able to report current day and future attendance (absences, tardies, and early dismissals) for students through ParentVUE. This works in the mobile app and web versions of PVUE. Details about the process for families can be found on the ParentVUE Attendance Options page.
- The Rock Ridge High School Attendance Reporting Form
  - Students may not use this form. If a student is found to be submitting this form in place of a parent or guardian, any absence or tardy for the remainder of the quarter must be submitted via personal phone call or email to the attendance email listed below.

Did you know there’s a ParentVUE App?!

- On the App Store or Google Play, you can download an app version of ParentVUE
- This app gives you all the features of ParentVUE on your mobile device (student schedule, grades, attendance reporting, etc…)

Is attendance mandatory?

Yes, attendance is required every day.

Can I be notified if my student misses an individual class?

Push notifications for both period and daily attendance via the mobile app and email notifications of period attendance will be available to parents. Parents can opt out of emails or opt into push notifications using Configure Push Notifications or Emails.

Apple disabled PVUE Push Notifications for iOS devices on March 31, 2021. If you opted into these notifications on their iOS devices, you were receiving grading and/or attendance information. You will no longer receive these notifications on your iOS device. You can receive similar information via email, by using the instructions in the Opt-In/Out of Push Notifications or
Absence Protocol

Unexcused Absences Administrative Responses:

1. **If a student receives 5 Unexcused Absences**... The principal or designated assistant principal will contact the student’s parent/guardian regarding the unexcused absences and next steps.

2. **If a student receives 10 Unexcused Absences**... Per VDOE regulations, the principal or designated assistant principal will schedule a virtual conference with the student, the student’s parent(s)/guardian(s), and a multi-disciplinary team within 10 days of the 10th unexcused absence.

3. **If a student continues to receive Unexcused Absences**... The student may be referred to the Attendance Officer and legal options may be considered with the juvenile court.

What counts as an Excused Absence?

- Personal Illness
  - Description of symptoms is now required - documentation may be required if reporting for COVID-19
- Death in the immediate family
- Medical appointments
- Court appearances
- Illness in the immediate family that requires the student to be absent
  - Description of family members symptoms is now required - documentation may be required if reporting for COVID-19
- Emergencies to be approved by the principal
- Trips or activities that enhance or extend the student’s education, when approved by the school administration in advance

Tardy Protocol & Skipping Classes

Unexcused Tardies & Skipping Administrative Response

- Click [here](#) to access more information about unexcused tardies and skipping class

What counts as an Excused Tardy?

- Personal Illness
○ Description of symptoms is now required - documentation may be required if reporting for COVID-19
● Death in immediate family
● Medical appointments
● Court appearances
● Illness in the immediate family that requires the student to be absent
  ○ Description of family members symptoms is now required - documentation may be required if reporting for COVID-19
● Emergencies to be approved by the principal
● Trips or activities that enhance or extend the student’s education, when approved by the school administration in advance

**Early Dismissal Protocol during Distance Learning**

● First option - enter early dismissals using PVUE
● Second option - enter early dismissals using the [The Rock Ridge High School Attendance Reporting Form](#)