HORIZON ELEMENTARY SCHOOL
EARLY DISMISSAL PLAN

In the event of early closing of school due to weather or other causes, each student **must** have specific instructions for getting home or to the day care provider. School personnel **cannot** call parents nor should parents call the school as the phone lines need to be kept open for emergencies and instructions from the central office. Please indicate below what your child should do in the event of an early dismissal.

_________ Walk home as usual

_________ Ride home with

______________________________
(name & phone number)

_________ Ride the school bus home as usual

_________ Walk or ride to the day care provider

___________________________________________
(day care provider’s name & phone #)

_________ Ride the day care bus to the day care center

___________________________________________
(day care center name & phone #)

I have instructed my child about what to do if school closes early and I have made the necessary arrangements for him or her to follow the plan indicated above.

__________________________ ________________________
(Child’s name) (homeroom teacher’s name)

__________________________ ________________________
(Parent’s signature) (date)