



Broad Run High School
21670 Ashburn Road
Ashburn, Virginia 20147

Dear Parents and Guardians:

We are pleased that your child has chosen to take at least one Advanced Placement (AP) class for the 2011–2012 school year. As you and your child plan for the upcoming school year, we want to remind you of several important items.

Students and/or their parents/guardians pay the costs of the AP examinations. Each exam is **\$80.00**, and this cost must be paid by **January 13, 2012**. *Please note:* Students who have not paid for their AP examination(s) by the January deadline will not receive the additional 1.0 weight for AP courses.

If a family needs to arrange for a payment plan or anticipates difficulty in paying for the exam, the family should speak confidentially with Mr. Yarborough our Director of Guidance.

An online payment system is available for electronic payments on the Loudoun County Public Schools' website. We strongly encourage you to use the on-line payment portal if possible. Checks or cash payments will also be accepted in the Guidance Office.

The payment portal can be accessed on the LCPS website at:

<https://webinter.lcps.org/PaymentPortal/>

The dates of the AP exams are attached. This attachment lists the schedule of the specific dates of individual AP exams scheduled for May 7 through May 18, 2012. Please make every effort to schedule vacations, appointments, or other activities on dates that do not conflict with the testing dates. Make-up testing is permitted for verified emergencies only. Please contact Mr. Yarborough ASAP if you aware of a conflict.

AP classes are “weighted” by 1.0 in the grade point average calculation process if the student passes the course and takes the related exam; however, students who do not pay by the January 13 deadline or who do not take the exam will not receive any grade weighting.

Please indicate understanding of all AP information by signing and returning the attached agreement to the Guidance Office by October 14, 2011.

If you have questions about AP exams, please contact your child's school counselor. We wish your child a successful academic experience.

Sincerely,

Doug Anderson
Principal

Robert Yarborough
Director of Guidance

**Broad Run High School
AP Exam Agreement**

Student Name: _____
Please print

Student ID Number _____

I have read the enclosed information and understand the AP test requirements:

- Test cost is \$80.00 per exam
- Payment deadline is **January 13, 2012**
- Failure to meet the payment deadline will result in no 1.0 weighting being added to the student's GPA.

Parent Name: _____
Please print

Parent Signature: _____

Date: _____

***This form needs to be returned to the Guidance Office by
October, 14 2011.***