

IMPROVEMENT PLAN (2010-2015)

COVER PAGE

Dominion Trail Elementary School

Mission Statement

The mission of Dominion Trail Elementary School is to provide a safe, caring, and supportive environment in which each student can learn and achieve to the best of his or her ability. The goal is to encourage each individual to become a successful lifelong learner. To reach our goal, we have focused on several objectives:

- To make the educational experience a collaborative effort involving parents, teachers, students, and the community at large;
- To enhance a strong, developmentally appropriate instructional program across all areas of the curriculum;
- To integrate technology into learning, enabling our students to think, use and analyze information, solve problems, and communicate effectively; and
- To respect and support diversity and the unique individuality of each of our students in a climate that promotes the character development necessary to become productive citizens.

Description of the process used to develop this improvement plan:

During the August 2010 SIP retreat certified staff and representative parent members worked in small target groups to review the 2009-2010 SkoVision plan and analyze school data. The full certified faculty and parent representatives came together and revised our Belief Statement. The 2009-2010 SkoVision goals and action plans were deemed appropriate to continue into the 2010-2011 school year. Tasks were reviewed, updated, deleted or added to further align with our identified action plans. Additional meetings were held to secure feedback from all faculty and parent representatives for all action plans and tasks. Feedback was considered by small target groups and shared with the full faculty and parent representatives in the drafting of the final SkoVision School Improvement Plan for the 2010-2011 school year.

Susan Mabee

Signature of Principal/Director

Names and signatures of Plan Development Process Team

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Date submitted to Director/Supervisor:

Date reviewed by Director/Supervisor:

Date reviewed by Director/Supervisor and Principal:

Date(s) of Revision:

DO for
Student Achievement

| GOAL | ACTION PLAN | PRIORITY | STATUS | PERSON(S) / OFFICE RESPONSIBLE | AUTHORIZED CENTRAL OFFICE RESOURCES | START DATE | END DATE | BUDGET (\$) |
|-----------------------------|--|-----------------|---------------|---------------------------------------|--|-------------------|-----------------|--------------------|
| Improve student achievement | Improve student achievement by committing time and resources for intervention and remediation in math | High | In-Progress | Susan Mabee / SIP Team | | 9/7/2010 | 6/17/2011 | |
| | Improve student achievement by committing time and resources for intervention and remediation in reading | High | In-Progress | Susan Mabee / SIP Team | | 9/7/2010 | 6/17/2011 | |
| | Improve student achievement in reading by providing additional time and instruction in reading through the use of volunteers | High | In-Progress | Susan Mabee / SIP Team | | 9/7/2010 | 6/17/2011 | |

Waiver Needed: Yes No

If Yes, attach request form.

One Year PLAN with STUDY & ACT for each action plan for Student Achievement

All schools will meet AYP (NCLB) requirements

Measure: Improve student achievement

Strategic Improvement: Improve student achievement by committing time and resources for intervention and remediation in reading

Person(s) / Office Responsible: Susan Mabee / SIP Team

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|--|---|------------|---|------------------|--|
| Follow up with scheduling committee regarding the 2010-2011 schedule | Scheduling Committee | 6/16/2011 | Availability to meet in August | | Additional staff input into the schedule |
| Hold Standards of Learning (SOL) remediation program for grades 3, 4, and 5 | Administration, Teachers | 6/10/2011 | SOL grant money, SOL intervention resources for students | 4,000 | Students at risk for not passing reading SOLs participate in program |
| Implement Reading Buddies | Participating Classroom Teachers | 6/16/2011 | Time in schedule | | Upper grades and lower grades participate in program to support and motivate students |
| Provide monthly Reading Connection newsletter to parents | TRT, English Language Learners Teachers (ELL) and Special Education Teachers (SPED) | 6/1/2011 | Reading Connection Newsletter | 594 | Parents use newsletter to support reading at home |
| Review schedule for intervention time block for grades 3, 4, and 5 | Classroom Teachers | 10/29/2010 | parent volunteers, PALS tutor, technology applications | | Teacher will determine remediation/intervention time blocks during school hours |
| Use embedded Collaborative Learning Team (CLT) time to respond to struggling learners and/or improve instruction | Administration, Classroom and Resource Teachers | 6/16/2011 | Staff development in PLC and CLT models, time in schedule | | Increased capacity to respond to struggling learners, collaboration to improve instruction |

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|--|---------------------------------|----------------|---|-------------------------|--|
| Use formative assessment data to guide planning of instruction and student interventions | Classroom and resource teachers | 6/16/2011 | CLT time, CLARITY Staff Development; assessment data | | Differentiated instruction and interventions based on assessment results and student needs |
| Use independent or 'Drop Everything and Read' (DEAR) time for 1:1 remediation | Classroom Teachers | 6/16/2011 | time in schedule | | Increased opportunities for intervention |
| Use technology applications to support and monitor struggling learners | Classroom Teachers and TRT | 6/16/2011 | Earobics; Successmaker Enterprise (SME); Tech Time Grant; Read, Write, Gold; Study Island | | All students will participate in programs equitably |

Waiver Needed: Yes No

If Yes, attach request form.

One Year PLAN with STUDY & ACT for each action plan for Student Achievement

All schools will meet AYP (NCLB) requirements

Measure: Improve student achievement

Strategic Improvement: Improve student achievement in reading by providing additional time and instruction in reading through the use of volunteers

Person(s) / Office Responsible: Susan Mabee / SIP Team

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|---|--|------------|--|------------------|--|
| Establish a larger volunteer pool | PTA/Mabee/Leonard/Cook/Classroom Teachers | 10/29/2010 | | | Volunteer pool established |
| Hold first volunteer orientation meeting | Cook/Leonard | 11/12/2010 | grade level materials | | Volunteers have a shared understanding of program |
| Hold second volunteer orientation meeting | Cook/Leonard/Precision Teacher | 6/16/2011 | Precision materials | | Volunteers will understand and use Precision materials under supervision of certified staff member |
| Identify resources needed | Cook/Leonard, Classroom Teachers | 10/29/2010 | materials made or purchased to support program | 500 | Materials established for program |
| Implement coordinated volunteer program | Cook/Leonard, Classroom teachers | 5/27/2011 | Materials and volunteers | | Grade 1 - 5 teachers will use volunteers to support struggling learners |
| Scheduling of volunteers | Cook/Leonard/Classroom Teachers/Parent Representative Classroom teachers | 11/12/2010 | | | Consistent Schedule Created |

Waiver Needed: Yes No

If Yes, attach request form.

One Year PLAN with STUDY & ACT for each action plan for Student Achievement

All schools will meet AYP (NCLB) requirements

Measure: Improve student achievement

Strategic Improvement: Improve student achievement by committing time and resources for intervention and remediation in math

Person(s) / Office Responsible: Susan Mabee / SIP Team

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|---|----------------------------------|-----------|--|------------------|---|
| Follow up with Scheduling Committee regarding the 2010-2011 schedule | Scheduling Committee | 6/16/2011 | Availability to meet in August | | Additional staff input into the schedule |
| Highlight math activities and facilitate home connections for Math Month | Math Lead Teachers and TRT | 4/29/2011 | | | Students participate in Math Month activities and home activities. Students motivated and excited by math. |
| Hold Standards of Learning (SOL) remediation program for grades 3, 4, and 5 | Administration, teachers | 6/10/2011 | SOL grant money, SOL intervention resources for students | 4,000 | Students at risk for not passing math SOLs participate in program |
| Implement EDGE (Empowering Diversity in Gifted Education) groups | SEARCH Teacher | 6/3/2011 | | | Promote critical thinking and problem solving skills in economically, ethnically, and linguistically diverse student population |
| Implement Math Buddies | Participating Classroom Teachers | 6/16/2011 | Time in Schedule | | Upper grades and lower grades participate in program to support and motivate students |

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|--|---|----------------|--|-------------------------|--|
| Implement Moving with Math (MWM) intervention groups in grades 1 - 5 | Classroom Teachers | 6/16/2011 | Moving with Math Program | | Improved student achievement in math as measured by report cards, assessments, MWM post test, and SOLs |
| Use embedded CLT time to respond to struggling learners and/or improve instruction | Administration, Classroom and Resource Teachers | 6/16/2011 | Staff Development in PLC/CLT model, time in schedule | | Increased capacity to respond to struggling learners, collaboration to improve instruction |
| Use formative assessment data to guide planning of instruction and student interventions | Classroom and resource teachers | 6/16/2011 | CLT time, CLARITY Staff Development, assessment data | | Differentiated instruction based on assessment results and student needs |
| Use technology applications to support and monitor struggling learners | Classroom Teachers and TRT | 6/16/2011 | SME Program, Study Island, Tech Time Grant | | All Students will participate in programs equitably |

DO for
Health, Safety, and Wellness

| GOAL | ACTION PLAN | PRIORITY | STATUS | PERSON(S) / OFFICE RESPONSIBLE | AUTHORIZED CENTRAL OFFICE RESOURCES | START DATE | END DATE | BUDGET (\$) |
|------------------------|---|-----------------|---------------|---|--|-----------------------|---------------------|------------------------|
| Improve school climate | Improve communication and collaboration within school community | High | In-Progress | Susan Mabee / SIP Team | | 9/7/2010 | 6/17/2011 | |

Waiver Needed: Yes No

If Yes, attach request form.

One Year PLAN with STUDY & ACT for each action plan for Health, Safety, and Wellness

Strengthen safe learning environments

Measure: Improve school climate

Strategic Improvement: Improve communication and collaboration within school community

Person(s) / Office Responsible: Susan Mabee / SIP Team

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|--|--|-----------|-------------------------|------------------|--|
| "Reach Out" Program to promote school engagement | Administration, Parent Liaison, Guidance | 6/16/2011 | | | Increase family participation in school events |
| Communication mechanism between specialists and teachers | Specialists, teachers | 6/16/2011 | sticky notes | | Information shared by specialists and teachers during CLT switches |
| Continue providing weekly newsletter of school events | Administration | 6/16/2011 | GroupWise | | Staff informed of upcoming calendar and events |
| Continue use of "parking lot" mechanism for staff communication | Administration | 6/16/2011 | "Parking Lot" poster | | Routine method in place to follow up with teachers during school day |
| Identify and respond to obstacles to student participation in technology application use at home | TRT, teachers, parent Liaison | 6/16/2011 | Technology Grant | | At Risk students afforded opportunities to participate in technology applications after school hours |
| Implement Professional Learning Community and Collaborative Learning Team Model | Administration and Certified Staff | 6/17/2011 | Time; PLC/CLT Resources | 500 | Collaboration among staff to ensure student success |
| Monitor and respond to excessive absences and tardies | Administration, guidance, attendance secretary | 6/16/2011 | Star_Web reports | | Improved attendance patterns for identified students |
| Provide increased opportunities for staff to discuss decisions that will affect them | Administration and teachers | 6/17/2011 | time to meet | | Climate survey (#37) will show increase in percentage rate of staff who agree with statement |

| TASKS TO BE ACCOMPLISHED | WHO | BY WHEN | RESOURCES NEEDED | ANNUAL COST (\$) | EXPECTED RESULTS |
|---|---|----------------|-------------------------|-------------------------|---|
| Provide interpreters for families if needed | Parent Liaison | 6/16/2011 | Interpreter list | | Increased communication between school and home for second language parents |
| Restructure Committee Membership | Administration and AdHoc Committee | 6/17/2011 | time to meet | | Equitable distribution of leadership roles among staff |
| Share and implement Equity Training Recommendations | Equity Team, Outreach Supervisor, and certified staff | 6/16/2011 | Equity Audit from 2010 | | Student centered equitable practices will be strengthened |
| Staff development in Professional Learning Communities and Collaborative Learning Teams | Administration | 9/2/2010 | Consultant | 750 | Create common understandings for PLC/CLT concepts |
| Use of Connect Ed messages to inform parents or grade level and schoolwide events | Administration, teachers | 6/16/2011 | Connect Ed | | Increased communication with parents |

BALANCED SCORECARD

School: Dominion Trail Elementary School

| STRATEGIC PLAN | Date | Value | Target | Progress |
|---|-----------|-------|--------|-----------|
| Student Achievement | | | | |
| <i>92% of students will pass all SOL tests</i> | | | | |
| Exceed school board SOL pass rate target (Unadjusted) | | | | |
| % All 3rd grade students passing English SOL (Unadjusted) | 7/22/2010 | 83.6 | 92.0 | On Target |
| % All 3rd grade students passing Math SOL (Unadjusted) | 7/22/2010 | 91.5 | 92.0 | On Target |
| % All 3rd grade students passing Science SOL (Unadjusted) | 7/22/2010 | 95.6 | 100.0 | On Target |
| % All 3rd grade students passing Social Science SOL (Unadjusted) | 7/22/2010 | 97.8 | 100.0 | On Target |
| % All 4th grade students passing English SOL (Unadjusted) | 7/22/2010 | 93.8 | 100.0 | On Target |
| % All 4th grade students passing Math SOL (Unadjusted) | 7/22/2010 | 92.0 | 100.0 | On Target |
| % All 4th grade students passing Social Science SOL (Unadjusted) | 7/22/2010 | 87.3 | 92.0 | On Target |
| % All 5th grade students passing English SOL (Unadjusted) | 7/22/2010 | 95.1 | 100.0 | On Target |
| % All 5th grade students passing Math SOL (Unadjusted) | 7/22/2010 | 90.2 | 92.0 | On Target |
| % All 5th grade students passing Science SOL (Unadjusted) | 7/22/2010 | 85.2 | 92.0 | On Target |
| % All 5th grade students passing Writing SOL (Unadjusted) | 7/22/2010 | 91.4 | 92.0 | On Target |
| Improve student achievement | | | | |
| % 1st grade students at/above Developmental Reading Assessment (DRA) Spring Benchmark | 7/12/2010 | 86.3 | 88.0 | On Target |
| % 1st grade students at/above PALS Spring Benchmark | 8/3/2010 | 95.8 | 94.0 | On Target |
| <i>All schools will meet AYP (NCLB) requirements</i> | | | | |
| Exceed federal required SOL pass rates (AYP) | | | | |
| % All students passing Math SOL tests (AYP) | 8/9/2010 | 92.3 | 79.0 | On Target |
| % All students passing Reading SOL tests (AYP) | 8/9/2010 | 90.1 | 81.0 | On Target |
| % Average Daily Attendance (ADA) for schools (AYP) | 8/9/2010 | 96.0 | 94.0 | On Target |
| % Black students passing the Math SOL test (AYP) | 8/9/2010 | 78.1 | 79.0 | On Target |
| % Black students passing the Reading SOL test (AYP) | 8/9/2010 | 68.8 | 72.0 | On Target |
| % Economically Disadvantaged students passing the Math SOL test (AYP) | 8/9/2010 | 82.0 | 79.0 | On Target |
| % Economically Disadvantaged students passing the Reading SOL test (AYP) | 8/9/2010 | 72.1 | 75.0 | On Target |
| % Hispanic students passing the Math SOL test (AYP) | 8/9/2010 | 89.5 | 83.0 | On Target |

| STRATEGIC PLAN | Date | Value | Target | Progress |
|---|-------------|--------------|---------------|-----------------|
| % Hispanic students passing the Reading SOL test (AYP) | 8/9/2010 | 81.6 | 85.0 | On Target |
| % Limited English Proficient students passing the Math SOL test (AYP) | 8/9/2010 | 90.9 | 86.0 | On Target |
| % Limited English Proficient students passing the Reading SOL test (AYP) | 8/9/2010 | 79.4 | 81.0 | On Target |
| % Special Education students passing the Math SOL test (AYP) | 8/9/2010 | 73.1 | 76.0 | On Target |
| % Special Education students passing the Reading SOL test (AYP) | 8/9/2010 | 70.0 | 73.0 | On Target |
| % White students passing the Math SOL test (AYP) | 8/9/2010 | 93.6 | 95.0 | On Target |
| % White students passing the Reading SOL test (AYP) | 8/9/2010 | 93.2 | 95.0 | On Target |
| Improve student achievement | | | | |
| % 1st grade students at/above Developmental Reading Assessment (DRA) Spring Benchmark | 7/12/2010 | 86.3 | 88.0 | On Target |
| % 1st grade students at/above PALS Spring Benchmark | 9/24/2010 | 95.8 | 100.0 | On Target |
| % All students passing Math SOL tests (AYP) | 8/9/2010 | 92.3 | 79.0 | On Target |
| % All students passing Reading SOL tests (AYP) | 8/9/2010 | 90.1 | 81.0 | On Target |
| % Black students passing the Math SOL test (AYP) | 8/9/2010 | 78.1 | 79.0 | On Target |
| % Black students passing the Reading SOL test (AYP) | 8/9/2010 | 68.8 | 72.0 | On Target |
| % Economically Disadvantaged students passing the Math SOL test (AYP) | 8/9/2010 | 82.0 | 79.0 | On Target |
| % Economically Disadvantaged students passing the Reading SOL test (AYP) | 8/9/2010 | 72.1 | 75.0 | On Target |
| % Hispanic students passing the Math SOL test (AYP) | 8/9/2010 | 89.5 | 83.0 | On Target |
| % Hispanic students passing the Reading SOL test (AYP) | 8/9/2010 | 81.6 | 85.0 | On Target |
| % Limited English Proficient students passing the Math SOL test (AYP) | 8/9/2010 | 90.9 | 86.0 | On Target |
| % Limited English Proficient students passing the Reading SOL test (AYP) | 8/9/2010 | 79.4 | 81.0 | On Target |
| % of 1st and 2nd grade students with individualized reading programs | 8/23/2010 | 1.0 | 2.0 | On Target |
| % Special Education students passing the Math SOL test (AYP) | 8/9/2010 | 73.1 | 76.0 | On Target |
| % Special Education students passing the Reading SOL test (AYP) | 8/9/2010 | 70.0 | 73.0 | On Target |
| Exceed NCLB and VDOE requirements | | | | |
| Exceed state required pass rates for SOL tests (Accreditation) | | | | |
| % Gr 3 & Gr 5 passing English SOL (Accreditation) | 9/24/2010 | 91.0 | 75.0 | On Target |
| % Gr 3 passing History SOL (Accreditation) | 9/24/2010 | 98.0 | 75.0 | On Target |
| % Gr 3 passing Science SOL (Accreditation) | 9/24/2010 | 96.0 | 75.0 | On Target |
| % Gr 3-5 passing Math SOL (Accreditation) | 9/24/2010 | 92.0 | 75.0 | On Target |
| % Gr 4 passing History SOL (Accreditation) | 9/24/2010 | 88.0 | 75.0 | On Target |
| % Gr 5 passing Science SOL (Accreditation) | 9/24/2010 | 86.0 | 75.0 | On Target |

| STRATEGIC PLAN | Date | Value | Target | Progress |
|---|-------------|--------------|---------------|-----------------|
| Increase SOL Advanced Proficiency pass rates(Governor's VIP) | | | | |
| % ALL students who scored at the advanced level on SOL History tests (Unadjusted) | 7/22/2010 | 65.9 | 70.0 | On Target |
| % ALL students who scored at the advanced level on SOL Math tests (Unadjusted) | 7/22/2010 | 58.1 | 40.0 | On Target |
| % ALL students who scored at the advanced level on SOL Reading tests (Unadjusted) | 7/22/2010 | 46.9 | 40.0 | On Target |
| % ALL students who scored at the advanced level on SOL Science tests (Unadjusted) | 7/22/2010 | 43.7 | 40.0 | On Target |
| % ALL students who scored at the advanced level on SOL Writing tests (Unadjusted) | 7/22/2010 | 31.4 | 40.0 | Off Target |
| Maintain or Improve Attendance Rate (AYP) | | | | |
| % Average Daily Attendance (ADA) for schools (AYP) | 8/9/2010 | 96.0 | 94.0 | On Target |
| Health, Safety, and Wellness | | | | |
| <i>Strengthen safe learning environments</i> | | | | |
| Improve school climate | | | | |
| Collaborative Working Relationships Percentile | 7/12/2010 | 26.0 | 50.0 | Off Target |
| Inviting Physical Environment Percentile | 7/12/2010 | 66.0 | 50.0 | On Target |
| Student Responsibility for Learning Percentile | 7/12/2010 | 83.0 | 50.0 | On Target |
| Student-Centered Vision, Mission, and Policies Percentile | 7/12/2010 | 64.0 | 50.0 | On Target |
| Students and Parents as Decision Makers Percentile | 7/12/2010 | 56.0 | 50.0 | On Target |
| Teacher Responsibility for Learning Percentile | 7/12/2010 | 54.0 | 50.0 | On Target |