

IMPROVEMENT PLAN (2007-2015) COVER PAGE

Algonkian Elementary School

Mission Statement

Algonkian Elementary School is a diverse partnership of students, staff, parents and community members dedicated to the establishment of a safe and nurturing environment in which everyone strives to become a life long learner.

Description of the process used to develop this improvement plan:

The staff at Algonkian Elementary analyzed current data and trend data(SOL, PALs, DRA, surveys). Through this processwe established school-wide needs, examined root causes for areas of weakness, and developed action plan strategies to address these needs. A School Improvement Plan Committee was established, that will meet monthly, to monitor the effectiveness of the plan, make updates, and consider parent input.

Jennifer Steeprow

Signature of Principal/Director

Names and signatures of Plan Development Process Team

Date submitted to Director/Supervisor: Date reviewed by Director/Supervisor: Date reviewed by Director/Supervisor and Principal: Date(s) of Revision:
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PLAN for
Student Achievement

GOAL	CURRENT SITUATION (GAP ANALYSIS)	ROOT CAUSE(S)	ACTION PLAN
Improve student achievement	Based on student achievement trends in Reading, the staff has identified early reading skills as an area of need.	Lack of resources and time available to offer assistance to students not meeting the benchmark.	Refine Responsive Instruction (RI)
	Based on SOL trend scores in Reading, the staff has identified reading as an area of need.	Instructional time often interrupted.	Implement Block Scheduling
	Based on SOL scores from the 2009-2010 school year, the staff identified math as an area of need.	Limited instructional time spent on reading instruction in grades 4-5 due to departmentalization.	Utilize Elementary Math Resource Teacher (EMRT)
	Based on SOL scores from the 2009-2010 school year, the staff identified reading as an area of need.	Limited instructional time spent on reading instruction in grades 4-5 due to departmentalization.	Train in Literacy Framework / Guided Reading

DO for
Student Achievement

GOAL	ACTION PLAN	PRIORITY	STATUS	PERSON(S) / OFFICE RESPONSIBLE	AUTHORIZED CENTRAL OFFICE RESOURCES	START DATE	END DATE	BUDGET (\$)
Improve student achievement	Implement Block Scheduling	High	Completed	Jennifer Steeprow / Administration (ES)		8/25/2010	6/17/2011	
	Implement Common Planning Time	High	In-Progress	Jennifer Steeprow / All Staff		8/25/2010	6/17/2011	
	Refine Responsive Instruction (RI)	High	In-Progress	Jennifer Steeprow / Classroom Teachers ES		8/25/2010	6/17/2011	
	Roll-Out Curriculum Lesson Plans Assessment and Reports for Instructors Teaching Youth (CLARITY) - Refining Assessment Practice (RAP)	High	In-Progress	Jennifer Steeprow / Administration (ES)		8/25/2010	6/17/2011	
	Train in Literacy Framework / Guided Reading	High	In-Progress	Jennifer Steeprow / Administration (ES)		10/13/2010	12/17/2010	
	Utilize Elementary Math Resource Teacher (EMRT)	High	In-Progress	Jennifer Steeprow / Administration (ES)		9/25/2010	6/17/2011	

Waiver Needed: Yes No

If Yes, attach request form.

One Year PLAN with STUDY & ACT for each action plan for Student Achievement

92% of students will pass all SOL tests

Measure: Improve student achievement

Strategic Improvement: Refine Responsive Instruction (RI)

Person(s) / Office Responsible: Jennifer Steeprow / Classroom Teachers ES

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
1st Universal Screening	Screening Team	9/30/2010	Assessments, Aimsweb		Students will be screened and placed in groups for BLT
2nd Universal Screening	Screening Team	2/28/2011	Assessments, Aimsweb		Students will be rescreened and re-grouped as appropriate
3rd Universal Screening	Screening Team	6/17/2011	Assessments, Aimsweb		Students will be screened and progress noted
Data Team Meetings in response to Student Not Progressing (SNP) forms	RI Data Team	12/1/2010	SNP forms		Data team will discuss students not making progress and determine next action
K-3 and specialists- kick off in-service to review procedures and changes for Bobcats Learning Together (BLT)	RI Leadership Team	9/1/2010	RI kits, powerpoint presentation, teacher demonstrations		All staff will understand selection process and BLT prior to the school year beginning
Monthly Leadership Team Meetings	RI Leadership team	11/25/2010	meeting agendas		Team will discuss and make decisions regarding the RI program at Algonkian

Waiver Needed: Yes No

If Yes, attach request form.

**One Year PLAN with STUDY & ACT for each action plan for
 Student Achievement**

92% of students will pass all SOL tests

Measure: Improve student achievement

Strategic Improvement: Implement Block Scheduling

Person(s) / Office Responsible: Jennifer Steeprow / Administration (ES)

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Develop Master Schedule to include blocks of instructional time	Principal	9/1/2010	none		Time teaching without interruption
Monthly meetings with Teacher Advisory Committee (TAC)	TAC team	10/30/2010			Meetings notes will reflect use of instructional time

Waiver Needed: Yes No

If Yes, attach request form.

**One Year PLAN with STUDY & ACT for each action plan for
 Student Achievement**

92% of students will pass all SOL tests

Measure: Improve student achievement

Strategic Improvement: Utilize Elementary Math Resource Teacher (EMRT)

Person(s) / Office Responsible: Jennifer Steeprow / Administration (ES)

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
4th and 5th grade will individually meet with EMRT monthly to plan co-teaching lesson.	Principal	10/30/2010	Math Curriculum and Pacing Guides		Teachers will plan and co-teach with the EMRT to improve math instruction
4th and 5th grade will plan monthly with EMRT	Principal	10/25/2010	Math Curriculum and Pacing Guides		Teachers will plan together with the EMRT to cover the county curriculum for their grade level

Waiver Needed: Yes No

If Yes, attach request form.

**One Year PLAN with STUDY & ACT for each action plan for
 Student Achievement**

92% of students will pass all SOL tests

Measure: Improve student achievement

Strategic Improvement: Train in Literacy Framework / Guided Reading

Person(s) / Office Responsible: Jennifer Steeprow / Administration (ES)

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Session 1 - Literacy Framework Overview	Principal	10/13/2010	None		Teachers will begin instruction using the information learned from this session
Session 2 - Guided Reading	Principal	11/30/2010	None		Instruction in Guided Reading will improve
Session 3- Guided Reading	Principal	12/14/2010	none		Instruction in Guided Reading will improve

Waiver Needed: Yes No

If Yes, attach request form.

One Year PLAN with STUDY & ACT for each action plan for Student Achievement

92% of students will pass all SOL tests

Measure: Improve student achievement

Strategic Improvement: Roll-Out Curriculum Lesson Plans Assessment and Reports for Instructors Teaching Youth (CLARITY) - Refining Assessment Practice (RAP)

Person(s) / Office Responsible: Jennifer Steeprow / Administration (ES)

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Grade 1-3 roll out - CLARITY check in	Principal	1/31/2011	PD Training		Teachers will be using gradebook in CLARITY with regularity and ease
Grade 1-3 roll out Session 1	Principal	11/30/2010	PD Training		Better use of assessment to monitor student progress and to make instructional decisions
Grade 1-3 roll out Session 2	Principal	12/23/2010	PD Training/ Resources (books)		Better use of assessment to monitor student progress and make instructional decisions
Grade 4-5 roll out - CLARITY check-in	Principal	10/21/2010			Teachers will be using gradebook in CLARITY with regularity and ease
Grade 4-5 roll out Session 1	Principal	8/30/2010	PD Training		Better use of assessment to monitor student progress and make instructional decisions
Grade 4-5 roll out Session 2	Principal	9/30/2010	PD Training / Resources (books)		Better use of assessment to monitor student progress and to make instructional decisions

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Kindergarten roll out Session 1	Principal	2/28/2011	PD Training		Better use of assessment to monitor student progress and to make instructional decisions
Kindergarten roll out Session 2	Principal	3/31/2011	PD Training / Resources (books)		Better use of assessment to monitor student progress and to make instructional decisions
Kindergarten roll out Session 2	Principal	3/31/2011	PD Training / Resources (books)		Better use of assessment to monitor student progress and to make instructional decisions
Kindergarten roll out-CLARITY check in	Principal	4/30/2011			Teachers will be using gradebook in CLARITY with regularity and ease

Waiver Needed: Yes No

If Yes, attach request form.

**One Year PLAN with STUDY & ACT for each action plan for
 Student Achievement**

92% of students will pass all SOL tests

Measure: Improve student achievement

Strategic Improvement: Implement Common Planning Time

Person(s) / Office Responsible: Jennifer Steeprow / All Staff

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Develop Master Schedule to include common planning time.	Principal	9/1/2010	none		Time for grade level teams to work collaboratively
Hold monthly grade level team meetings with formal notes to be submitted to administrators.	All	6/17/2011	Template for note taking		Grade level teams will use common planning time to discuss and make instructional decisions together

PLAN for
Health, Safety, and Wellness

GOAL	CURRENT SITUATION (GAP ANALYSIS)	ROOT CAUSE(S)	ACTION PLAN
Improve school climate	Algonkian scored in the 22nd percentile for Collaborative Working Relationships on the School Improvement Staff Survey Results Profile. This was also indicated as an area of need by the staff during our August 2010 SIP workshop.	The lack of time for teachers to collaborate.	Implement Common Planning Time

DO for
Health, Safety, and Wellness

GOAL	ACTION PLAN	PRIORITY	STATUS	PERSON(S) / OFFICE RESPONSIBLE	AUTHORIZED CENTRAL OFFICE RESOURCES	START DATE	END DATE	BUDGET (\$)
Improve school climate	Implement Common Planning Time	High	In-Progress	Jennifer Steeprow / All Staff		8/25/2010	6/17/2011	
	Roll-Out Curriculum Lesson Plans Assessment and Reports for Instructors Teaching Youth (CLARITY) - Refining Assessment Practice (RAP)	High	In-Progress	Jennifer Steeprow / Administration (ES)		8/25/2010	6/17/2011	

Waiver Needed: Yes No

If Yes, attach request form.

**One Year PLAN with STUDY & ACT for each action plan for
 Health, Safety, and Wellness**

Strengthen safe learning environments

Measure: Improve school climate

Strategic Improvement: Implement Common Planning Time

Person(s) / Office Responsible: Jennifer Steeprow / All Staff

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Develop Master Schedule to include common planning time.	Principal	9/1/2010	none		Time for grade level teams to work collaboratively
Hold monthly grade level team meetings with formal notes to be submitted to administrators.	All	6/17/2011	Template for note taking		Grade level teams will use common planning time to discuss and make instructional decisions together

Waiver Needed: Yes No

If Yes, attach request form.

**One Year PLAN with STUDY & ACT for each action plan for
 Health, Safety, and Wellness**

Strengthen safe learning environments

Measure: Improve school climate

Strategic Improvement: Roll-Out Curriculum Lesson Plans Assessment and Reports for Instructors Teaching Youth (CLARITY) - Refining Assessment Practice (RAP)

Person(s) / Office Responsible: Jennifer Steeprow / Administration (ES)

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Grade 1-3 roll out - CLARITY check in	Principal	1/31/2011	PD Training		Teachers will be using gradebook in CLARITY with regularity and ease
Grade 1-3 roll out Session 1	Principal	11/30/2010	PD Training		Better use of assessment to monitor student progress and to make instructional decisions
Grade 1-3 roll out Session 2	Principal	12/23/2010	PD Training/ Resources (books)		Better use of assessment to monitor student progress and make instructional decisions
Grade 4-5 roll out - CLARITY check-in	Principal	10/21/2010			Teachers will be using gradebook in CLARITY with regularity and ease
Grade 4-5 roll out Session 1	Principal	8/30/2010	PD Training		Better use of assessment to monitor student progress and make instructional decisions
Grade 4-5 roll out Session 2	Principal	9/30/2010	PD Training / Resources (books)		Better use of assessment to monitor student progress and to make instructional decisions

TASKS TO BE ACCOMPLISHED	WHO	BY WHEN	RESOURCES NEEDED	ANNUAL COST (\$)	EXPECTED RESULTS
Kindergarten roll out Session 1	Principal	2/28/2011	PD Training		Better use of assessment to monitor student progress and to make instructional decisions
Kindergarten roll out Session 2	Principal	3/31/2011	PD Training / Resources (books)		Better use of assessment to monitor student progress and to make instructional decisions
Kindergarten roll out Session 2	Principal	3/31/2011	PD Training / Resources (books)		Better use of assessment to monitor student progress and to make instructional decisions
Kindergarten roll out-CLARITY check in	Principal	4/30/2011			Teachers will be using gradebook in CLARITY with regularity and ease

BALANCED SCORECARD

School: Algonkian Elementary School

STRATEGIC PLAN	Date	Value	Target	Progress
Student Achievement				
<i>92% of students will pass all SOL tests</i>				
Exceed school board SOL pass rate target (Unadjusted)				
% All 3rd grade students passing English SOL (Unadjusted)	7/22/2010	86.8	90.0	On Target
% All 3rd grade students passing Math SOL (Unadjusted)	7/22/2010	88.2	100.0	Warning
% All 3rd grade students passing Science SOL (Unadjusted)	7/22/2010	91.2	100.0	On Target
% All 3rd grade students passing Social Science SOL (Unadjusted)	7/22/2010	89.7	100.0	Warning
% All 4th grade students passing English SOL (Unadjusted)	7/22/2010	82.3	100.0	Warning
% All 4th grade students passing Math SOL (Unadjusted)	7/22/2010	82.3	100.0	Warning
% All 4th grade students passing Social Science SOL (Unadjusted)	7/22/2010	88.6	100.0	Warning
% All 5th grade students passing English SOL (Unadjusted)	7/22/2010	86.3	100.0	Warning
% All 5th grade students passing Math SOL (Unadjusted)	7/22/2010	96.3	100.0	On Target
% All 5th grade students passing Science SOL (Unadjusted)	7/22/2010	91.3	100.0	On Target
% All 5th grade students passing Writing SOL (Unadjusted)	7/22/2010	88.8	100.0	Warning
Improve student achievement				
% 1st grade students at/above Developmental Reading Assessment (DRA) Spring Benchmark	7/12/2010	70.0	100.0	Off Target
% 1st grade students at/above PALS Spring Benchmark	9/24/2010	91.9	94.0	On Target
<i>All schools will meet AYP (NCLB) requirements</i>				
Exceed federal required SOL pass rates (AYP)				
% All students passing Math SOL tests (AYP)	8/9/2010	87.9	79.0	On Target
% All students passing Reading SOL tests (AYP)	8/9/2010	85.6	81.0	On Target
% Average Daily Attendance (ADA) for schools (AYP)	8/9/2010	96.4	94.0	On Target
% Black students passing the Math SOL test (AYP)	8/9/2010	88.9	79.0	On Target
% Black students passing the Reading SOL test (AYP)	8/9/2010	70.6	81.0	Off Target
% Economically Disadvantaged students passing the Math SOL test (AYP)	8/9/2010	52.6	79.0	Off Target
% Economically Disadvantaged students passing the Reading SOL test (AYP)	8/9/2010	61.1	81.0	Off Target
% Hispanic students passing the Math SOL test (AYP)	8/9/2010	64.0	79.0	Off Target

STRATEGIC PLAN	Date	Value	Target	Progress
% Hispanic students passing the Reading SOL test (AYP)	8/9/2010	70.8	81.0	Off Target
% Limited English Proficient students passing the Math SOL test (AYP)	8/9/2010	60.0	79.0	Off Target
% Limited English Proficient students passing the Reading SOL test (AYP)	8/9/2010	63.2	81.0	Off Target
% Special Education students passing the Math SOL test (AYP)	8/9/2010	67.6	79.0	Off Target
% Special Education students passing the Reading SOL test (AYP)	8/9/2010	64.7	81.0	Off Target
% White students passing the Math SOL test (AYP)	8/9/2010	90.6	79.0	On Target
% White students passing the Reading SOL test (AYP)	8/9/2010	88.2	81.0	On Target
<i>Reduce disparity in student achievement by closing achievement gaps (CAG)</i>				
Improve reading comprehension				
% 1st grade students at/above Developmental Reading Assessment (DRA) Spring Benchmark	7/12/2010	70.0	100.0	Off Target
<i>Exceed NCLB and VDOE requirements</i>				
Exceed state required pass rates for SOL tests (Accreditation)				
% Gr 3 & Gr 5 passing English SOL (Accreditation)	9/24/2010	87.0	75.0	On Target
% Gr 3 passing History SOL (Accreditation)	9/24/2010	89.0	75.0	On Target
% Gr 3 passing Science SOL (Accreditation)	9/24/2010	89.0	75.0	On Target
% Gr 3-5 passing Math SOL (Accreditation)	9/24/2010	88.0	75.0	On Target
% Gr 4 passing History SOL (Accreditation)	9/24/2010	89.0	75.0	On Target
% Gr 5 passing Science SOL (Accreditation)	9/24/2010	90.0	75.0	On Target
Increase SOL Advanced Proficiency pass rates(Governor's VIP)				
% ALL students who scored at the advanced level on SOL History tests (Unadjusted)	7/22/2010	48.3	100.0	Off Target
Maintain or Improve Attendance Rate (AYP)				
% Average Daily Attendance (ADA) for schools (AYP)	8/9/2010	96.4	94.0	On Target
Health, Safety, and Wellness				
<i>Strengthen safe learning environments</i>				
Improve school climate				
Collaborative Working Relationships Percentile	7/12/2010	22.0	50.0	Off Target
Inviting Physical Environment Percentile	7/12/2010	60.0	50.0	On Target
Student Responsibility for Learning Percentile	7/12/2010	93.0	50.0	On Target
Student-Centered Vision, Mission, and Policies Percentile	7/12/2010	55.0	50.0	On Target
Students and Parents as Decision Makers Percentile	7/12/2010	75.0	50.0	On Target
Teacher Responsibility for Learning Percentile	7/12/2010	73.0	50.0	On Target